

Reflective Tool for Emergency response to teaching online

This reflective tool is aimed at those who were required to make a rapid emergency response to the COVID 19 pandemic by moving their teaching and/or assessment activities online. It will prompt you to start thinking about what worked well and what was less successful and the implications of the emergency teaching process for the next academic year and beyond.

Three stages have been identified in the emergency response:

- Last term – early part of the lockdown
- Current summer term – latter part of the lockdown
- Autumn term next academic year 2020/2021

Reflective focus	Last term	Current summer term	Autumn term 2020/2021
What was your response in the areas you have responsibility for teaching? How far was this your decision? E.g. increasing reading, including new activities online, change in tutor support, and change in assessment.			
What new technologies did you use?			

Reflective focus	Last term	Current summer term	Autumn term 2020/2021
What support did you get from your institution/learning and technical support teams? What further support will you need?			
How has student engagement for online-only compared to the previous face to face or blended approach? What do you hope for student engagement in the autumn term?			
How did/will assessment differ from the planned assessment if at all? Is this a change in the content/type of the assessment, or the mode of assessment?			
What do you judge was the impact, if any, on student learning and outcomes of moving wholly online? What are the implications for the autumn term?			

Reflective focus	Last term	Current summer term	Autumn term 2020/2021
<p>What was your experience of teaching online during this period? What changes do you plan to make for the autumn term?</p>			
<p>What would you have done differently if you had more time to prepare (i.e. this was not an emergency response but a considered change in practice). What does that mean in relation to the autumn term?</p>			
<p>Will you continue with some or all of the changes to online teaching in planning teaching for next academic year? What changes will be permanent? What changes that you made will return to previous teaching approach once restrictions on travel have been lifted or reduced and the emergency is over?</p>			
<p>What areas will you need help with? Who might you contact for help and advice?</p>			

The Centre for Distance Education has launched a support page to help those facing these challenges and you are welcome to explore the resources here:
<https://london.ac.uk/centre-distance-education/cde-covid-support>

We can also support individuals and teams with their planning and development for longer term online/distance and blended teaching and assessment.
Please contact Dr Linda Amrane-Cooper, Head of the Centre in the first instance on CDE@london.ac.uk.