



**UNIVERSITY  
OF LONDON**

## **University of London Worldwide**

### **Payments to Academic Contractors**

For all University of London Worldwide examinations in 2020-2021

This document outlines the Academic Contractors fee rates for all University of London Worldwide 2020-21 examinations and assessments. All fee rates are subject to revision each year.

1. Diplomas, First Degrees and Master's Degrees (except Postgraduate Laws, CeFiMS, MSc Professional Accountancy, Global MBA, PG Cert Learning and Teaching in HE, MSc Supply Chain Management and Global Logistics, MSc Data Science, BSc Computer Science and BSc Psychology).
  - 1.1 Standard fees applicable to all programmes
  - 1.2 External examiners' fees (except International Foundation Programme and Economics, Management, Finance and Social Sciences (EMFSS))
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  - 2.3 International Foundation Programme (IFP)
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  - 2.6 Centre for Development, Environment and Policy (CeDEP)
  - 2.7 Divinity and Theology
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5. MSc Professional Accountancy, Global MBA, PG Cert Learning and Teaching in Higher Education, MSc Supply Chain Management and Global Logistics, MSc Data Science, BSc Computer Science, BSc Psychology, MSc Computer Science, MSc Management, MSc Project Management and MSc Marketing Specific Fees
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  - 5.8 BSc Psychology specific fees



5.9 MSc Computer Science, MSc Management, MSc Project Management  
5.10 MSc Marketing Specific Fees

6. Travelling Expenses (all programmes)
7. Fees not paid by University of London Worldwide.

## Introduction

Examiners' fees and expenses are processed by the University of London Worldwide Fees Office. This document outlines the examiners' fees rates for all programmes, including programme specific fees. Once fees are ready for payment the member institutes or University of London Worldwide staff inform the Fees Office of fees due including information on the amounts that are to be paid to each board member. All payments must be made in accordance with HMRC's regulations.

### **1. Diplomas, First Degrees and Master's Degrees (except Postgraduate Laws, CeFiMS, MSc Professional Accountancy, Global MBA, PG Cert Learning and Teaching in HE, MSc Supply Chain Management and Global Logistics, MSc Data Science, BSc Computer Science and BSc Psychology).**

## Standard fees applicable to all programmes

1.1.1	Papersetting (except for EMFSS and International Foundation Programme) For each paper set (fee divisible between the examiners taking part) Full Unit Half Unit (1/4, 1/3)	£304.30 £203.00
1.1.2	Script Marking (except for International Foundation Programme) Payable to each examiner for up to two markings Full Unit Half Unit (1/4, 1/3)	£15.70 £11.90
1.1.3	Meeting Fee for attendance at each meeting if summoned by the University	£68.60
1.1.4	For marking of work submitted by candidates Masters Research Project/Dissertation/Reports, per marker	£76.25
1.1.5	Oral examinations (including giving dictation) Per candidate, to each examiner Minimum fee per day per examiner	£15.60 £61.30

- 1.1.6 Board Fee**  
Board fees are paid to examiners acting at the discretion of the Chair. Allowance should be made for particularly arduous or difficult work and for special duties not covered by *pro-rata fees*.

Method of calculation:

For each degree/diploma or cohort of degrees, there will be a flat fee payment	£71.80
For each script, once the script mark has been confirmed at the final meeting	£0.99

Example:

A degree programme where there were 800 script marks confirmed by the Board of Examiners, the Board fee calculation would be:  $£71.80 + (800 \times £0.99 = £792) = £863.80$ .

If the board fee is below £250.00, the minimum fee of £250.00 will be paid.

### **1.1.7 Chair Fees**

Chair fees are paid at the end of an examination session after the board meeting has taken place.

Method of calculation:

For each Chair there will be a flat fee payment	£275.10
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In addition, to the flat rate, a fee for each script once the mark has been confirmed at the final meeting £0.67

Example: A degree programme where there were 800 script marks confirmed by the Board of Examiners, the Chair fee calculation would be: £275.10 + (800 x £0.67 = £536) = £811.10.

If the Chair fee is below £550.00, the minimum fee of £550.00 will be paid.

## **External examiners fees (except International Foundation Programme and Economics, Management, Finance and Social Sciences (EMFSS))**

- 1.2.1 External and examiners fees are only paid once the annual report has been submitted which is required within 4 weeks of the final meeting of the board of examiners.

Method of calculation:

For each External examiner appointed a flat fee of £275.10

In addition, the following fees will be added to the flat fee

For each individual examination question paper/assessment task vetted £21.85

For each script/assessment for which they are responsible for reviewing £0.57

Example: An External examiner on a degree programme, responsible for 15 exam papers for which there are 430 scripts the total fee would be: £275.10 + (15 x £21.85 = £327.75) + (430 x £0.57 = £245.10) = £847.95.

- 1.2.2 Meeting Fee for attendance at each meeting if summoned by the University £68.60

## **Programme-Specific fees**

### **2.1 Computing and Information Systems/Creative Computing**

- 2.1.1 CIS/Creative Computing Coursework Setting £139.40

- 2.1.2 Coursework Marking per each assignment

First marker £11.70

Second marker £3.00

For CO0001

First marker £15.45

Second marker £4.00

For unit (CO1108 & CO1112)

First marker £19.60

Second marker £3.00

- 2.1.3 Project Marking (CO3320)

Per project up to two markers £105.35

Additional marker £26.50

- 2.1.4 Preliminary Project Report (CO3320)

First marker £28.30

Second marker £6.00

2.1.5 VLE Interaction  
6 Hours (Full Unit) £266.70  
3 Hours (Half Unit) £133.45

2.1.6 Pre-Examination Tutorial  
4 Hours (Full Unit) £177.90  
3 Hours (Half Unit) £133.45

2.1.7 Examination Report  
Full Unit £550.00  
Half Unit £440.00

2.1.8 Coursework Report £275.65

## 2.2 Economics, Management, Finance and Social Sciences (EMFSS)

2.2.1 Papersetting  
For each paper set (fee divisible between the examiners taking part)  
Full Unit £792.20  
Half Unit £528.10

2.2.2 Script Marking for exam papers with Multiple Choice Questions (MCQs)

Percentage of non MCQ.	Fee per script
Full Unit: 75.0 – 79.9% exam (85% of payment)	£13.33
Full Unit: 70.0 – 74.9% exam (80% of payment)	£12.54
Full Unit: 65.0 – 69.9% exam (75% of payment)	£11.76
Full Unit: 60.0 – 64.9% exam (70% of payment)	£10.98
Full Unit: 55.0 – 59.9% exam (65% of payment)	£10.19
Full Unit: 50.0 – 54.9% exam (60% of payment)	£9.41
Half Unit: 75.0 – 79.9% exam (85% of payment)	£10.08
Half Unit: 70.0 – 74.9% exam (80% of payment)	£9.49
Half Unit: 65.0 – 69.9% exam (75% of payment)	£8.89
Half Unit: 60.0 – 64.9% exam (70% of payment)	£8.30
Half Unit: 55.0 – 59.9% exam (65% of payment)	£7.71
Half Unit: 50.0 – 54.9% exam (60% of payment)	£7.12

2.2.3 Project/Essay Marking (per project/essay up to two markers)

Introduction to Information Systems (IS1060) £27.80  
Business Analytics: Applied Modelling and Prediction (ST2187) £35.05  
Statistical Methods for Market Research (ST3188) £35.05  
Machine Learning (ST3189) £35.05  
Software Engineering: Theory and Application (IS3139) £49.45  
Information Systems Management (IS2184) £49.45  
Innovating Digital Systems and Services (IS2182) £49.45  
Research Project in Information Systems (IS3159) £62.30



## 2.2.4 Chief Examiners Fee

Where appointed should be paid at the following rates:

No. of scripts	No. of examiners	Fee	Fee per script
2001 or more	15 or more	£3,849.65	£0.33
2001 or more	10-14	£3,299.70	£0.33
2001 or more	8-9	£2,749.85	£0.33
2001 or more	5-7	£2,199.85	£0.33
2001 or more	3-4	£1,100.00	£0.33
2001 or more	2	£550.00	£0.33
1001-2000	15 or more	£3,299.70	£0.33
1001-2000	11-14	£2,749.85	£0.33
1001-2000	8-10	£2,199.85	£0.33
1001-2000	5-7	£1,649.90	£0.33
1001-2000	3-4	£1,100.00	£0.33
1001-2000	2	£550.00	£0.33
251-1000	10 or more	£1,100.00	£0.33
251-1000	8-9	£825.00	£0.33
251-1000	5-7	£605.00	£0.33
251-1000	3-4	£495.00	£0.33
251-1000	2	£385.10	£0.33
101-250	5 or more	£495.00	£0.33
101-250	3-4	£385.10	£0.33
101-250	2	£275.10	£0.33
51-100	3 or more	£330.20	£0.33
51-100	2	£165.15	£0.33
50 or less	2 or more	£110.10	£0.33

If the Chief Examiner Fee is below £220.20, the minimum fee of £220.20 will be paid.

## 2.2.5 External Examiner Fee

External Examiners will be paid a fee within the minimum and maximum fee range below subject to an evaluation carried out by the London School of Economics (LSE) Office for University of London Worldwide.

Minimum	£803.00
Maximum	£3,742.00

## 2.2.6 Examiners' Commentaries £1,101.00

## 2.3 International Foundation Programme (IFP)

### 2.3.1 Papersetting

For each paper set (fee divisible between the examiners taking part)

Mathematics and Statistics, Economics, Pure Mathematics	£297.20
International Relations, Politics, Sociology, Social Psychology	£203.00

### 2.3.2 Script Marking

Payable to each examiner for up to two markings	£11.90
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## 2.3.3 Chief Examiner Fee

Where appointed should be paid at the following rates:

No. of scripts	No. of examiners	Fee	Fee per script
251-1000	5-7	£605.00	£0.33
251-1000	3-4	£495.00	£0.33
251-1000	2	£385.10	£0.33
101-250	5 or more	£495.00	£0.33
101-250	3-4	£385.10	£0.33
101-250	2	£275.10	£0.33
51-100	3 or more	£330.20	£0.33
51-100	2	£165.15	£0.33
50 or less	2 or more	£110.10	£0.33

If the Chief Examiner Fee is below £220.20 the minimum fee of £220.20 will be paid.

2.3.4 External Examiner Fee £550.10

## 2.3.5 Chief Examiner Reports and Commentaries

Exam report and commentary (one zone)

£560.70

Per additional commentary, as requested by Programme Director

£507.30

## 2.4 English

2.4.1 BA English Creative Writing (EN1022) per marker

£66.80





## 2.5 Undergraduate Laws

2.5.1	Script Marking - Laws Dissertation (payable to each examiner for up to two markings)	£11.95
2.5.2	Dissertation Proposal	£37.60
2.5.3	Dissertation	
	For first marker	£105.40
	For second marker	£26.50
2.5.4	LLB Marking Guidelines	£112.40
2.5.5	LLB Formative Assessment	£22.40
2.5.6	Chief Examiner report	
	Standard	£385.20
	With commentary	£660.30
2.5.7	Chief Examiners	

Where appointed should be paid at the following rates:

No. of scripts	No. of examiners	Fee	Fee per script
501 or more	5 or more	£795.40	£0.41
501 or more	3-4	£597.00	£0.41
501 or more	2	£397.15	£0.41
251-500	5 or more	£529.60	£0.41
251-500	3-4	£464.55	£0.41
251-500	2	£331.05	£0.41
101-250	5 or more	£463.40	£0.41
101-250	3-4	£398.45	£0.41
101-250	2	£264.80	£0.41
51-100	5 or more	£397.15	£0.41
51-100	3-4	£332.20	£0.41
51-100	2	£166.15	£0.41
50 or less	2 or more	£98.85	£0.41

## 2.6 Centre for Development, Environment and Policy (CeDEP)

2.6.1	Per assignment divisible between markers – Research Methods (P130)	£23.95
2.6.2	Inspection of Dissertation	£76.25

## 2.7 Divinity and Theology

2.7.1	Dissertation supervision	£158.50
2.7.2	VLE Online Seminar per Module, Per Session (4 Sessions per year)	£62.30

## 2.8 BA Philosophy

2.8.1	Dissertation Supervisor fee (includes fee for first marking)	£125.00
2.8.2	Dissertation fee - Second marker	£76.25



2.9	<b>Sports Management</b>	
2.9.1	Online Tutor	
	Method of calculation:	
	Flat fee per session of study per work group supported	£534.35
	For each individual item of Coursework marked	£11.90
	Example: An online tutor payment for a module with one piece of coursework, where 30 items of coursework marked would be: $£534.35 + (£11.90 \times 30 = £357) = £891.35$ .	
2.9.2	Coursework Setting	£136.90
2.9.3	Coursework marking per item:	
	First marker	£11.90
	Second marker	£5.40
2.10	<b>MA Global Diplomacy (Regional pathways)</b>	
2.10.1	Associate Tutor [Core and Elective Modules]	
	For each cohort of students (normally up to 15 individuals)	£2,200.00
	For each e-tivity 4: first mark and feedback	£16.50
	For each e-tivity 6: first mark and feedback	£33.00
2.10.2	Associate Tutor [Dissertation Module]	
	For each cohort of students (normally up to 50 individuals)	£2,200.00
	For each e-tivity 6: first mark and feedback	£33.00
	For each e-tivity 6: second mark and feedback	£33.00
2.10.3	Supervisor	
	For each individual student for first marking and general supervision (For example, meetings with supervisee)	£300.00
	For each individual student for second marking	£100.00
2.11	<b>Humanities Examiners Reports</b>	
2.11.1	BA Philosophy, BA Theology and Bachelor of Divinity and BA English	£276.70

### 3 Postgraduate Laws

3.1 Papersetting payable to each examiner (per module set) £128.70

3.2 Script Marking payable to each examiner (per module marked) £8.60

3.3 Chief Examiners' Annual Fees:

Total number of scripts marked	Number of examiners	Base Fee	Fee per module script
2001 or more	3-4	£895.15	£0.22
2001 or more	2	£595.45	£0.22
1001- 2000 Module scripts	3-4	£695.70	£0.22
1001- 2000 Module scripts	2	£397.40	£0.22
401-1000 Module scripts	3-4	£497.75	£0.22
401-1000 Module scripts	2	£397.40	£0.22
201-400 Module scripts	3-4	£497.75	£0.22
201-400 Module scripts	2	£249.65	£0.22
1-200 Module scripts	2 or more	£149.25	£0.22

3.4 Chair of Examiners' Annual Fees £6,431.80

3.5 Meeting Fee attendance £128.80

3.6 Annual Board Fees

Method of Calculation:

Flat fee payment £71.80

For each script, once the script mark has been confirmed at the final meeting £0.22

Example: A degree programme where there were 4000 script marks confirmed by the Board of Examiners, the Annual Board fee calculation would be: £71.80 + (4000 x £0.22 = £880) = £951.80.

If the Annual Board fee is below £772.00, the minimum fee of £772.00 will be paid.

3.7 External Examiners' Annual Fees

The total External examiners annual fees are split equally between all external examiners and are paid once the examiner reports have been submitted.

Method of Calculation:

Flat fee per each examination diet £1,286.00

In addition, the following fees will be added to the flat fee

Per module examination paper vetted £16.25

Fee per module script for which they are responsible £0.34

Example: In May four external examiners, responsible for 220 module examination papers for which there are 2600 scripts the total fee would be: £1,286.00+ (220 x £16.25= £3,575.00) + (2600 x £0.34 = £884.00) = £5,745.00.

Total fee paid to each External Examiner (one of four) for May examination diet = £1,436.25.

3.8 Examiners' Report £453.40



## 4 CeFiMS

4.1	Script Marking Payable to each examiner for up to two markings per script	£22.80
4.2	Meeting Fee To each examiner, for attendance at each meeting if summoned by the University	£116.85
4.3	Dissertation Review Paid for each dissertation reviewed by an external examiner	£17.15
4.4	External Examiners' Fees  External examiner fees are paid once the examiner report has been submitted  Method of Calculation: Flat fee paid to each external examiner	   £566.70
	In addition, the following fees will be added to the flat fee For each examination paper vetted	£17.90
	Fee per each script for which they are responsible	£0.74

Example: An External examiner on a degree programme, responsible for 15 exam papers for which there are 430 scripts the total fee would be:  $£566.70 + (15 \times £17.90 = £268.50) + (430 \times £0.74 = £318.20) = £1,153.40$ .

## 5 MSc Professional Accountancy, Global MBA, PG Cert Learning and Teaching in HE, MSc Supply Chain Management and Global Logistics, MSc Data Science, BSc Computer Science and BSc Psychology.

*(Sessions beginning January, April, July, and October 2021)*

### 5.1 Standard Fees

5.1.1	Meeting Attendance (as required)	
	Face to face	£68.60
	Online	£32.25
5.1.2	Chair Fee  Chair fees are paid at the end of an examination session after the board meeting has taken place.  Method of calculation: For each Chair there will be a flat fee payment	   £275.10
	In addition, to the flat rate, a fee for each script once the mark has been confirmed at the final meeting.	£0.67

Example: Where there were 700 script marks confirmed by the Board of Examiners, the Chair fee calculation would be:  $£275.10 + (700 \times £0.67 = £469) = £744.10$

If the Chair fee is below £550.00, the minimum fee of £550.00 will be paid.

### 5.1.3 External Examiners' Fee



External examiners fees are only paid once the report for the session has been submitted.

Method of calculation:

Flat fee paid to each external examiner	£275.10
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In addition, the following fees will be added to the flat fee

For each assessment task vetted	£21.85
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For each assessment task reviewed	£0.57
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Example: An external examiner responsible for 2 exam papers for which there are 700 scripts the total fee would be:  $£275.10 + (2 \times £21.85 = £43.70) + (700 \times £0.57 = £399.00) = £717.80$ .

## 5.2 MSc Professional Accountancy Programme Specific Fees

5.2.1	Module Leader	
	Flat fee per session of study	£8,307.00

5.2.2	Online Tutor	
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Method of calculation:

Flat fee per session of study per work group supported	£534.35
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For each individual item of:

Coursework marked	£21.50
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Project marked	£32.25
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Example: An online tutor payment for a module with two pieces of coursework, where both have 50 items of coursework marked would be:  $£534.35 + (£21.50 \times 50 = £1,075) + (£21.50 \times 50 = £1,075) = £2,684.35$ .

5.2.3	Examiner First Marker	
	Examination paper marking per script	£11.90

5.2.4	Assessment Second Marker	
	Based on the sampling method used in the regulations:	
	Examination paper second marking per script	£4.40
	Coursework second marking per item	£5.40
	Project second marking per item	£13.00

## 5.3 Global MBA Programme Specific Fees

5.3.1	Module Leader	
	Flat fee per session of study (Core and Elective modules)	£3,697.00
	Flat fee per session of study (Project)- <i>Fee updated October 2020</i>	£3,697.00

5.3.2	Online Tutor	
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Flat fee per session of study per work group supported Core and Elective Modules	£792.40
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Flat fee per session of study per work group (15 students) supported Strategic Project module	£1,150.00
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For each student coursework/ marked: Core and Elective modules	£21.50
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For each project proposal marked: Strategic Project module	£21.50
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Examples:



An Online Tutor payment for the Accountancy and Finance module who has marked 50 coursework's would be:  
 $£792.40 + (£21.50 \times 50 = £1,075) = £1,867.40$ .

An Online Tutor payment for the Strategic Project module who has marked 50 Proposals would be:  
 $£792.40 + (£21.50 \times 50 = £1,075) = £1,867.40$ .

For each exam script/final project marked/feedback:

Examination paper marking per script	£11.90
Project for Successful Leadership Module	£23.75
Final Project marking (Strategic Project module)	£35.55

Examples:

An Online Tutor payment for the Accountancy and Finance module who has marked 50 exams would be:  
 $(£11.90 \times 50) = £595$

An Online Tutor payment for the Successful Leadership module who has marked 50 Final Projects would be:  
 $(£23.75 \times 50) = £1,187.50$

An Online Tutor payment for the Strategic Project module who has marked 50 Final Projects will be:  
 $(£35.55 \times 50) = £1,777.50$

### 5.3.3 Assessment Second Marker

This will be applied in rare instances where the Second Marker is not already acting as a Module leader in the respective intake.

Based on the sampling method used in the regulations.

Coursework second marking per item	£5.40
Proposal (Strategic Project) second marking per item	£5.40
Examination paper second marking per script	£4.40
Final Project on Successful Leadership Module second marking per item	£8.80
Project (Strategic Project) second marking per item	£13.20

## 5.4 PG Cert Learning and Teaching in Higher Education Specific Fees

### 5.4.1 Online Tutor

Flat fee per session of study per work group supported Core and Elective modules	£1,272.50
For each Coursework marked	£20.40

## 5.5 MSc Supply Chain Management and Global Logistics Specific Fees

### 5.5.1 Module Leader

Flat fee per session of study (Core and Elective modules)	£3,697.00
Flat fee per session of study (Project)	£3,697.00

### 5.5.2 Online Tutor Method of calculation:

Flat fee per session of study per work group supported Core and Elective modules	£792.40
Flat fee per session of study per work group (15 students) supported Project module	£1,150.00
For each student coursework/project marked: Core and Elective modules	£21.50
For each project proposal marked: Project module	£21.50
For each project (final submission) marked: Project module	£35.55

Example: An Online Tutor payment which includes 50 coursework's marked (core/elective modules) would be:



$$£792.40 + (£21.50 \times 50 = £1,075) = £1,867.40$$

5.5.3	Examiner First Marker Examination paper marking per script	£11.90
5.5.4	Assessment Second Marker Based on the sampling method used in the regulations Examination paper second marking per script	£4.40
	Coursework second marking per item	£5.40
	Project proposal second marketing per item	£5.40
	Project (final submission) second marking	£13.20
<b>5.6</b>	<b>MSc Data Science Specific Fees</b>	
5.6.1	Online Tutor	
	Method of calculation: Flat fee per session of study per work group supported Core and Elective modules	£792.40
	For each student coursework/project marked: Core and Elective modules	£21.50
	Example: An Online Tutor payment which includes 50 coursework's marked would be: $£792.40 + (£21.50 \times 50 = £1,075) = £1,867.40$	
5.6.2	Examiner First Marker Examination paper marking per script	£11.90
5.6.3	Assessment Second Marker Based on the sampling method used in the regulations. Examination paper second marking per script	£4.40
	Coursework second marking per item	£5.40
<b>5.7</b>	<b>BSc Computer Science Specific Fees</b>	
5.7.1	Online Tutor	
	Method of calculation: Flat fee per session of study per work group supported Core and Elective modules approx. 50 students per group Core and Elective modules approx. 100 students per group	£1,272.50 £1,500.00
	For each student coursework/project marked: Core and Elective modules	£21.50
	Example: An Online Tutor payment which includes 50 coursework's marked would be: $£1,272.50 + (£21.10 \times 50 = £1,075) = £2,347.50$	
5.7.2	Enhanced Online Tutor Flat fee per session for every 10 tutor groups	£1,272.50
5.7.3	Examiner First Marker Examination paper marking per script	£11.90



5.7.4	Assessment Second Marker Based on the sampling method used in the regulations. Examination paper second marking per script	£4.40
	Coursework second marking per item	£5.40
	Project second marking per item	£13.20
<b>5.8</b>	<b>BSc Psychology Specific Fees</b>	
5.8.1	Module Leader Flat fee per session of study (Core and Elective modules) Flat fee per session of study (Project)	£3,697.00 £3,697.00
5.8.2	Online Tutor  Method of calculation: Flat fee per session of study per work group supported Core and Elective modules For each student coursework marked: Core and Elective modules Project First Marking Formative feedback for Research Project 1 and 2 per item	   £1,272.50  £21.50 £35.55 £21.50
	Example: An Online Tutor payment which includes 50 coursework's marked would be: $£1,272.50 + (£21.10 \times 50 = £1,075) = £2,347.50$ .	
5.8.3	Examiner First Marker Examination paper marking per script	£11.90
5.8.4	Assessment Second Marker Based on the sampling method used in the regulations. Examination paper second marking per script  Coursework second marking per item Project second marking per item	  £4.40  £5.40 £13.20
<b>5.9</b>	<b>MSc Accounting and Financial Management Specific Fees</b>	
5.9.1	Module Leader Flat fee per session of study (Core and Elective modules) Flat fee per session of study (Project)	£3,697.00 £3,697.00
5.9.2	Online Tutor Flat fee per session of study per work group supported Core and Elective modules Flat fee per session of study per work group (up to 20 students) supported Project module	£ 792.40 £1,150.00
5.9.3	Examiner First Marker Coursework marking per item First Marker Project proposal/Project draft/Project coursework/formative assessment (project module only) First Marker Project (final submission) marking First Marker Online Examination paper marking per script	£21.50  £21.50 £35.55 £11.90





5.9.4	Assessment Second Marker Based on the sampling method used in the regulations.	
	Online Examination paper second marking per script	£4.40
	Coursework second marking per item	£5.40
	Project (final submission) second marking per item	£13.20

## **MSc Computer Science, MSc Management, MSc Project Management**

5.9.1	Module Leader ( <i>fees paid to individuals by member institution</i> ) Flat fee per session of study (Core and Elective modules) Flat fee per session of study (Project)	£3,697.00 £3,697.00
5.9.2	Online Tutor ( <i>fees paid to individuals by member institution</i> ) Flat fee per session of study per work group supported Core and Elective modules Flat fee per session of study per work group (up to 20 students) supported Project module	£ 792.40 £1,150.00
5.9.3	Examiner First Marker Coursework marking per item First Marker Project proposal/Project draft/Project coursework/formative assessment (project module only) First Marker Project (final submission) marking First Marker Online Examination paper marking per script	£21.50 £21.50 £35.55 £11.90
5.9.4	Assessment Second Marker Based on the sampling method used in the regulations.	
	Online Examination paper second marking per script Coursework second marking per item Project (final submission) second marking per item	£4.40 £5.40 £13.20
5.10	<b>MSc Marketing Specific Fees</b>	
5.11.1	Module Leader Flat fee per session of study (Core and Elective modules) Flat fee per session of study (Project)	£3,697.00 £3,697.00
5.11.2	Online Tutor Method of calculation: Flat fee per session of study per work group supported Core and Elective modules Flat fee per session of study per work group (15 students) supported Project module  For each student coursework/ marked: Core and Elective modules For each project proposal marked: Project module For each project (final submission) marked: Project module	£ 792.40 £1,150.00  £21.50 £21.50 £35.55
	Example: An Online Tutor payment which includes 50 coursework's marked (core/elective modules) would be: $£792.40 + (£21.50 \times 50 = £1,075) = £1,867.40$	
5.11.3	Examiner First Marker Examination paper marking per script	£11.90
5.11.4	Assessment Second Marker Based on the sampling method used in the regulations. Examination paper second marking per script Coursework second marking per item Project proposal second marking per item	£4.40 £5.40 £5.40

## 6 Travelling Expenses (all programmes)

- 6.1 If an examiner who is external to the University is required to attend a practical examination, oral examination, or examiners' meeting, they may claim the cost of travel. This includes return railway fare in standard class only, underground and/or public road transport such as bus or coach for all necessary journeys performed together.
- 6.2 If an examiner who is a teacher at the University is required to attend a practical examination, oral examination, or examiners' meeting, they may claim the cost of travel from the College or Institute to the University. This includes return railway fare and the cost of travel by underground and/or public road transport such as bus or coach for all necessary journeys performed.
- 6.3 In the event of travel from a vacation address the travelling expenses shall be agreed by the Director of Operations & Deputy Chief Executive of the University of London Worldwide Administration before they are incurred.
- 6.4 Please refer to the [Support for examiners](#) webpage to download the examiner expense form.
- 6.5 All claims must be supported with actual receipts. Any claims submitted without receipts will not be processed. We advise that you retain a copy of all claim forms and all receipts.
- 6.6 Please forward all expense claims to the Fees Office, University of London Worldwide, Stewart House, 32 Russell Square, London WC1B 5DN.

## 7 Fees not paid through University of London Worldwide

Except for External Examiners Fees, examiner fees for the following courses are not paid through the University of London Worldwide Fees office. Examiners are advised to contact the respective member institutions.

### 7.1 Royal Holloway University of London

BA Business Administration  
BA History  
MSc Information Security  
MSc International Management and Business  
MSc Petroleum Geoscience

### 7.2 London School of Hygiene and Tropical Medicine

MSc Clinical Trials  
MSc Demography and Health  
MSc Epidemiology  
MSc Global Health Policy  
MSc Infectious Diseases  
MSc Public Health  
Pharmacoepidemiology and Pharmacovigilance

### 7.3 UCL Institute of Education

Master's in Research  
MA Education

### 7.4 School of Advanced Study



MA Refugee Protection and Forced Migration Studies  
MA Human Rights

## 7.5 SOAS

MA Global Diplomacy

## 7.6 University of London

Gender Identity Healthcare.

## University of London Worldwide - Enquiries

Academic Contractor payments will not be released until the Academic Contractors Team have received signed contracts, register of interest, right to work and the necessary mandatory data to allow individuals to be set up on the payroll or financial management system if overseas.

All Academic Contractors related enquiries should be sent to the following team mailboxes:

Team	Type of enquiry
<b>Academic Contractors Team</b> ☎ : 020 7862 8552 ✉ : <a href="mailto:Examiner.Contract@london.ac.uk">Examiner.Contract@london.ac.uk</a>	All contract enquiries Change of personal details Right To Work Register of Interest Payroll enquiries (Payslip, P60 and P45)
<b>Academic Fees and Payments Team (Fees Office)</b> ☎ : 020 7664 5590 ✉ : <a href="mailto:Examiners.fees@london.ac.uk">Examiners.fees@london.ac.uk</a>	Payment requests Payment calculation queries

Further information for examiners is available at [Support for examiners](#) on the University of London website.