

University of London - Corporate Social Responsibility Statement

Introduction

The University of London was founded for public benefit, to promote education of a university standard and the advancement of knowledge and learning, and to provide an institution open to all, irrespective of race, creed or political belief. It is a pioneering institution: making higher education affordable, regardless of gender, location, wealth or religion and accessible to those unable to pursue traditional forms of study anywhere to those anywhere in the world largely through its distance learning programmes. The University also promotes learning and scholarship through our public engagement programme. The University of London is unlike many other universities. It is a federation of 17 autonomous member institutions of outstanding reputation, and a number of highly acclaimed Central Academic Bodies.

This Corporate Social Responsibility Statement ("Statement") covers the activities of the central University. The Central Academic Bodies include the University of London Worldwide (UoLW) which offers distance learning courses to over 40,000 students in c.190 countries; the School of Advanced Study (SAS), the UK's only national centre for the support and facilitation of research in the humanities; Senate House Library (SHL), a world-leading library with over 2 million items available; and the University of London Institute in Paris (ULIP). The central University also provides innovative, high quality academic support and professional services, including a network of higher education careers services and manages a valuable property portfolio providing academic teaching, library and study spaces, student halls of residence and conference facilities.

Purpose and Usage

This Statement supports our strategic vision which is:

To enrich our academic work in the pursuit of excellence in education, research and knowledge exchange through collaboration with our Member Institutions, developing academic programmes, networks and partnerships that further our federation's goals across London, the UK and internationally.

We will do this by focusing on:

Our Strategic Objectives – which are:

- 01. Furthering our position as the UK's leading provider of distance learning worldwide, delivering cutting-edge programmes to increased numbers of people who can benefit most from education.
- 02. Stimulating innovative intellectual exchange and effective public engagement, drawing on our expertise across the University in the humanities, distance learning, careers and employability, and inclusivity/ widening access.
- 03. Developing and continuously adapting our organisation and capacityto anticipate the university of the future.



Our Mission which is:

- To transform people's lives through education, driven by a commitment to diversity, inclusion and access and a belief in their power to create new ways of knowing.
- To deliver innovative training and postgraduate education for the new world of research and work.
- To realise the benefits of the humanities and social sciences for society, to advocate for their importance, and to provide the intellectual infrastructure to enable new discoveries.
- To draw on the expertise of our Member Institutions, leveraging our collective power and enabling us all to reach new constituencies and tackle new problems.
- To strengthen bonds across regional, national, cultural, economic and political boundaries.

And our Values which are:

- Enabling social good societal advancement is in our heritage and our DNA. We are enablers of public and social good through the promotion of deeper, shared understanding.
- The power of collaboration harnessing the firepower of our network, connecting across our collective in, for and from London.
- Reaching for new horizons actively learning from our progressive past, encouraging individuals to realise their potential.

This statement aims to ensure and reassure that our activities are carried out ethically, sustainably and for the public benefit. The statement achieves this by aligning our key principles and activities with some key underlying themes of our work:

- London and the World
- Access and the Student Experience Public Benefit
- Collaboration

And our <u>strategic commitment</u> to <u>environmental sustainability</u> and managing a high-performing organisation.

Research indicates that organisations which ensure that their activities are carried out in an ethical, sustainable way have a positive impact on the service they provide. The Statement is used to:

- inform University decision-making;
- provide information for partners to enable them to work with us successfully, and;
- provide a framework to guide our work within which our services are delivered;

The Statement is broken down into a series of individual Corporate Social Responsibility ("CSR") principles aligned to key activities and policies we are undertaking, further details of which can be viewed online on our website.



The CSR Statement will be updated annually and formally reviewed once every five years in line with Strategy development.

1. London and the World

Individual CSR Principles

1.1 As a globally connected university, the University of London has a long tradition of welcoming students and staff from the European Union (EU) and across the world. We continue to welcome students, staff and visitors from the EU and beyond, to collaborate on research projects and to maintain our European academic networks.

Key activities and policies
Equality Inclusion Strategy

ULIP History

University of London Worldwide | University of London

Work for us | University of London

1.2 We engage with our network of member institutions and the global community to develop our distance learning programmes delivered to 180 countries.

<u>UoLW's list of partnering member institutions</u> and recognised teaching centres

<u>University of London Worldwide | University of L</u>ondon

1.3 We undertake national and international research in collaboration with other institutions.

School of Advanced Study (sas.ac.uk)

Research at the University of London | University of London

1.4 We are a major landlord, tenant and employer in the local community, with considerable operations in Bloomsbury, other parts of Camden and Westminster.

We act as a custodian of many historic and heritage buildings. While ensuring the historic importance of the estate is protected, the University is also committed to maintaining, enhancing and acquiring its property to ensure that the environment is fit for the highest academic achievement, encourages public access and that developments meet our Sustainable Building Specification.



2. Access and the Student Experience

Individual CSR Principles
2.1 Academic freedom is of paramount importance to the University and is defined in our position statement on Freedom of Speech and Expression

We encourage debate and discussion, and support the right of peaceful protest where this does not threaten the health and safety of staff, students or visitors, and does not infringe upon others' rights to freedom of expression, freedom of association or any other legally-protected rights and freedoms otherwise inhibit them from participating in teaching and research activities.

2.2 We deliver programmes in a wide range of disciplines and subject areas through our UoLW, with the programmes priced competitively to

enable students, both in the UK and overseas, to widen their access to education.

2.3 We encourage access from students who have work or caring responsibilities by enabling our students to access course materials via a variety of modes so that students are able to choose the mode that suits their lifestyle. We also support students in developing their skills of independent research and online training so that they are able to pursue their studies at a pace that works with their commitments.

2.4 We facilitate access to funding for SAS and ULIP postgraduate students. We facilitate access to funding for UoLW students, including funding for particular courses.

2.5 We manage a range of trust funds and endowments which support fellowships and scholarships, prizes, chairs and lectureship funds as well as a range of other awards to assist students and researchers within Member Institutions and the Central Academic Bodies of the University. In this way, we provide opportunities to those whose means may otherwise inhibit them from participating in teaching and research activities.

Key activities and policies

List of UoLW programmes and prices

Access and Participation Statement 2019-20.pdf (london.ac.uk)

Equality Inclusion Strategy

Disability Information for students

Inclusive Practice

Funding your study | University of London

Scholarships-and-bursaries



2.6 We operate the largest University Careers Service in the UK. Through this and other means we enable organisations to educate and develop individuals to achieve career success to achieve positive graduate destinations.

The Careers Group

2.7 We aim to provide student and visitor accommodation that is sustainable, secure, supportive and accessible. We voluntarily adopt the Universities UK/Guild HE Code of Practice for the management of student accommodation. We work hard to provide a friendly environment in which our residents can live, study and socialise in settings that enable them to grow as adults.

Students are encouraged to participate in the community and learn to be self-directed and self-disciplined in behaviour. We encourage an environment for the development of personal, social, academic and cultural interest and skills.

Halls of residence and student accommodation | University of London

Event Accommodation For Central London & Bloomsbury

Accommodation Code of Practice

Green Event Venue London | University Of London Venues

2.8 We work towards improving and increasing access to secure, safe and affordable housing for students in London by actively engaging with public policy making bodies and by providing an accredited private housing advice service.

University of London Housing Services

- 2.9 We ensure sustainable development and sustainable living is understood by students in our residential accommodation.
- 2.10 We encourage and support students who take part in fundraising or other charitable activities.
- 2.11 We encourage Students to have a voice through our:

Committees and student voice group in UoLW ULIP Students' Union SAS Staff Student Liaison Committees

Student Voice Group

ULIP Students' Union



3. Public Benefit

Individual CSR Principles

3.1 The University is an exempt charity under terms of the Charities Act 2011 and is required to clearly identify benefits related to our charitable aims.

Key activities and policies
Charitable Status

As well as making a significant contribution to the advancement of education, the University, on behalf of the federation, manages a range of trust funds and endowments. Some of the trust funds are used to fund an ongoing series of public lectures, recitals and readings generally in areas connected with the arts and humanities.

<u>Information about the range of trust funds</u> <u>Scholarships and bursaries</u>

3.2 The University ensures that donations received are recognised and expended in line with the intentions of the donor and the University Donor Charter.

The <u>University Donor Charter</u> outlines the University's responsibilities, the Donor's rights and explains how donations will be used

3.3 Our ambition is to position the University as a leading centre of excellence for public engagement and we have developed a public engagement strategy to realise this.

3.4 We encourage public engagement and local community involvement through:

opening up events and facilities to the **public**

participation in specific community engagement projects

access and enhancement to University buildings

an innovators scheme which offers small grants for researchers to engage with non-academic audiences

Open House

<u>History of the University of London | University of London</u>

Events | School of Advanced Study (sas.ac.uk) including the Being Human Festival

Being Human 2022: Another successful year exploring the humanities | School of Advanced Study (sas.ac.uk)

<u>Partners and Public Engagement | University of London</u>

3.5 SAS, ULIP, UoLW and SHL deliver a wide range of **academic** engagement including seminars, workshops, lectures, and conferences. The majority of events are free and open to the public and all are welcomed to take advantage of the access to current research.

Events | University of London



SAS is a signatory of the National Coordinating Centre for Public Engagement (NCCPE) Manifesto for Public Engagement.

Manifesto for Public Engagement Signatories

3.6 We also undertake engagement with the University of London community, alumni and friends

3.7 We encourage staff to engage in activities that benefit the wider community and society such as payroll giving and engaging in charitable activities. This includes supporting staff involvement in fundraising activities for a nominated charity and time off for civic and public duties.

Alumni events

Payroll giving allows staff to donate to their charity of choice

The University allows staff to take reasonable time off work as public service leave for civic and public duties

June 2023 7



4. Collaboration

Individual CSR Principles

4.1 The relationship between the central University and the Member Institutions of the University is fundamental to our success and the federation is a focal point for networking, knowledge sharing and collaboration. Membership is recognised in our academic development, service offer and property strategy.

Key activities and policies

We provide the Member Institutions of the University of London with an annual summary of the services we provide.

4.2 We promote Senate House as an academic hub by hosting regular meetings for the Member Institutions, sharing best practice and encourage collaboration in academic and other areas.

<u>Senate House Library | University of London</u> <u>Event Venue Hire London | University of London Venues</u>

4.3 We work with Member Institutions to deliver and develop flexible and distance learning programmes in 180 countries

University of London Worldwide | University of London

4.4 We partner with Member Institutions of the University to deliver taught academic programmes and research

4.5 We work with other organisations to facilitate public engagement with humanities

History of the University of London | University of London Events | School of Advanced Study (sas.ac.uk) including the Being Human Festival Being Human 2022: Another successful year exploring the humanities | School of Advanced Study (sas.ac.uk)

Partners and Public Engagement | University of London

4.6 We are using Heritage Lottery Funding to work with volunteers, local history societies, schools, borough archives and community groups to reach out to the wider public.

4.7 SAS and SHL are increasing access through a sustained programme of digitisation in collaboration with other organisations

<u>Layers of London</u> – an interactive online resource tracing London's history funded by the lottery SAS events and IMLR language training- consortium with other institutions

Databases and eResources | University of London



4.8 We are members of and actively engage with a wide range of higher education collaborative groups

Universities UK

AUDE the Association of University Directors of

Estates

BUFDG British Universities Finance Directors Group

Universities Human Resources

AULP Association of University Legal Practitioners



5. Environmental Sustainability

Individual CSR Principles

5.1 We manage the estate to comply with all relevant UK and EU legislative requirements and obligations, and maintain achievement of ISO 14001 as the minimum standard for environmental management.

5.2 We recognise environmental sustainability as one of the greatest challenges of the 21st century and commit to ensuring that all the University strategies and operations consider the environmental aspects and impacts. As part of this commitment we are implementing carbon management projects and practices with an aspiration to create a zero operational carbon University by 2036.

5.3 We are committed to ensuring staff understand sustainable development and sustainable living. We encourage staff to use sustainable forms of transport through the promotion of cycling, walking and public transport.

5.4 We developed and implemented a total waste management strategy to reduce waste and increase recycling.

Key activities and policies

Sustainability achievements in 2021-22 include 66% reduction in CO2 emission since 2010, over 100,000 tonnes of CO2 saved through our distance learning programmes and 100% energy generated from renewable sources

Carbon management project and practices to achieve carbon savings. The University developed the Zero Carbon Estates Handbook to drive progress on decarbonisation on the University's own estate and across the sector.

We offer public transport loans and bike loans Promote and participate in national cycling and walking challenges, to encourage healthy ways to travel and reduce local air pollution.

We have 50 staff champions across the organisation who help communicate sustainability messages to support behavioural change.

Through collaboration with our waste contractor, we continue to ensure that 0% of our waste goes to landfill. Instead we reduce, re-use, recycle and recover all our waste. In 22-23 we are working on a new strategy to reduce waste volumes.



5.5 We take action to improve the biodiversity of the surrounding area of the University.

By maintaining beehives and keeping them in a good condition to pollinate the area.

We have also partnered with Bedford estates and University College London on a project titled Wild Bloomsbury that aims to improve biodiversity in the Bloomsbury area.

5.6 We encourage healthy and sustainable food options for staff, students and the public by developing a Sustainable Food Policy and providing sustainable food and beverage options in the University's catering and hospitality services.

Our catering contractor <u>Aramark</u> is committed to environmental sustainability through sustainable waste minimisation, responsible sourcing, efficient operations and fleet management which reduces fuel usage and emissions

5.7 We are committed to continual improvement of the environmental management system to enhance our environmental performance and we encourage sustainability collaboration through publicising our annual sustainability report, sharing best practice and offering support to the University's Member Institutions and the wider higher education community.

Our annual Sustainability reports:
Sustainability | University of London



6. High Performing Organisation

Individual CSR Principles

6.1 We are committed to being a good employer with a representative and inclusive workforce who contribute positively to the local community, the education sector in the UK and the global community.

Key activities and policies

How we develop our people is outlined in the HR People Strategy

6.2 We are committed to ensuring that all staff are fully supported in their work, have a good working environment, are fairly rewarded and are able to maintain a good work-life balance.

We are an accredited London Living Wage Employer

We encourage Activity Based Working

This is achieved by putting in place good employment policies, offering competitive terms and conditions to directly employed staff, ensuring contractors do the same for their workforce and enabling new ways of working to allow staff to achieve a better work-life balance.

Policies

Accessibility

We conduct and respond to a staff surveys. We also engage positively with recognised Trade Unions that represent and protect the interests of their members.

By recognising the following trade unions: UCU and Unison.

6.3 The University offers a confidential employee assistance programme which offers telephone based support and advice and face to face counselling when needed

Work for us | University of London

6.4 We are also committed to ensuring staff achieve their full potential through training, mentoring and other staff development activities.

Staff Development Options Mentoring at University of London Job shadowing

6.5 We are fully committed to embedding considerations of equality, diversity and inclusion (EDI) in what we do. Our commitment to EDI covers all areas of our operation as an HEI.

Equality, diversity and inclusion | University of London

6.6 We ensure the financial sustainability of all our operations and endeavour to conduct our business in accordance with the seven Nolan principles on Standards in Public Life. We

<u>University strategy, annual reports and financial</u> <u>statements | University of London</u>



follow a fair and ethical financial practice with a commitment to responsible procurement and ethical investment.

6.7 We aim to deal with business partners with transparency and fairness and to be compliant with our obligations under all relevant legal, regulatory and tax requirements in all of the jurisdictions that the University and its subsidiaries operate in.

Doing Business with us

6.8 The University's investment policy takes account of the level of investment from expendable and permanent endowments, and the perpetual need of these endowments to maintain capital and achieve a return to fund expenditure on activities in line with the purpose of the endowment. It also manages its investments in line with its own ethical investment policy.

The University Statement of Investment Policy

6.9 The University's financial activity is undertaken with reference to agreed guidance and policies. As part of their conditions of employment all staff are required to follow such policies to ensure the University conducts its activity in an appropriate fashion.

Doing business with us | University of London

Financial regulations include:
Tax Strategy
Anti-Corruption and bribery
Anti-Money Laundering
Financial policy on travel, hospitality and other expenses
Procurement Policy
Procurement Forms and Templates

6.10 We are committed to responsible and sustainable procurement through our procurement policy and have developed a toolkit to help buyers in the University purchase in a sustainable way. This includes challenging our suppliers to provide the University with sustainable products and services.

6.11 We are proactively examining supply chain transparency with respect to the Modern Slavery Act 2015, for example in relation to our Collection Management Policy

in the SHL.