

Institute of Advanced Legal Studies (IALS)

The University of London, Charles Clore House, 17 Russell Square, London, WC1B 5DR

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Visit website (<https://ials.sas.ac.uk>)



Access Guide

Introduction

- The Institute of Advanced Legal Studies is a 7 storey building which is taken up by the library, meeting rooms and offices. On the first lower floor there is a lecture theatre as well as seminar rooms.
- The library can only be entered on level 4 and has its own lift to access the areas of the library on other floors. There is no way through to the library areas on other floors that are open to public access.

Opening Times

- Monday 08:00 - 23:30.
- Tuesday 08:00 - 23:30.
- Wednesday 08:00 - 23:30.
- Thursday 08:00 - 23:30.
- Friday 08:00 - 23:30.
- Saturday 09:00 - 21:00.
- Sunday 12:00 - 21:00.

Getting Here

By Road

[View](#)

- Exiting the M1 at junction 1 onto the North Circular road, follow until the Brent Cross interchange and turn right here onto the A41. Follow the A41 road to the end and then turn right onto the Finchley Road. Following the A41 still, the road will become the B525, continue to the end of the road and turn left onto the Outer Circle, then turn left onto Gloucester Gate and then right onto Albany Street. Follow this road till you reach the A501. Take the first exit onto the A400. Follow this road to find the building.
- There is on street parking available throughout the surrounding area.

By Bus

[View](#)

- The nearest bus stop is Chenies Street (Stop D). The services that run to this stop are 14, 24, 29, 73, 134, 390, N5, N20, N29, N73, N253 and N279.

By Train

- The nearest train station is Euston. This is approximately a 10 minute walk away.

[View](#)

By Underground

- The nearest underground station is Goodge Street. This is approximately a 10 minute walk away.

[View](#)

Useful Information

- To see more information on Student Advice Centre please click here (opens new tab) (<https://london.ac.uk/ways-study/study-campus-london/student-services-and-support>).
- Telephone Number: +44 (0)20 7862 8360.
- Offices for the Student Advice Centre are located in Senate House and Stewart House.
- To see more information on Housing Services please click here (opens new tab) (<https://housing.london.ac.uk/>).
- Telephone Number: +44 (0)20 7862 8880.
- Email: housing@london.ac.uk.

Building Parking

Photos



1



2

- The building does not have its own dedicated parking.
- Clearly signed and/or standard marked parking bays are available.
- The on street standard parking bay(s) is/are located on Bedford Way.

Drop Off Point

- There is not a designated drop off point.

[View](#)

Outside Access (Front Entrance)

Photos



1



2



3



4

Entrance

- This information is for the entrance located at the front of the building, on the ground floor.
- There is stepped access at this entrance.
- There is not a bell/buzzer.

[View](#)

- There is not an intercom.
- There is a canopy or recess which provides weather protection at this entrance.
- The main door(s) open(s) by revolving.
- The width of the door opening is 100cm (3ft 3in).

Step(s)

View

- There is a / are step(s) at this entrance.
- The step(s) is / are located in front of the entrance.
- There is / are 15 step(s) to access the entrance.
- There is not tactile paving at the top and bottom of the step(s).
- The step(s) is / are not clearly marked.
- The step(s) is / are medium height (11cm - 17cm).
- The steps do have handrails.
- The handrails are in the centre of the step(s).

Outside Access (Accessible Entrance)

Photos



1



2



3



4

Entrance

View

- This information is for the entrance located at the front of the building, on floor L1.
- There is ramped/sloped access at this entrance.
- There is not a bell/buzzer.
- There is an intercom.
- The height of the intercom is 95cm (3ft 1in).
- A key card is required for access at this entrance.
- The height of the card reader/lock is 97cm (3ft 2in).
- There is a canopy or recess which provides weather protection at this entrance.
- The main door(s) open(s) automatically (towards you).
- The door(s) is/are push pad activated when exiting.
- The door(s) is / are single (with a locked extension leaf).
- The width of the door opening is 87cm (2ft 10in).
- There is a small lip on the threshold of the entrance, with a height of 2cm or below.

Ramp/Slope

View

- There is a ramp/slope at this entrance.
- The ramp/slope is located to the left as you face the entrance.
- The ramp/slope gradient is steep.
- The ramp is permanent.

- There is a level landing at the top of the ramp.
- The ramp does have handrails.
- The handrails are on both sides.
- The width of the ramp is 108cm (3ft 7in).

Comments

[View](#)

- There is also a steep ramp with no handrails immediately beyond the entrance. This is shown in photograph 4.
- The push pad used to exit is 115cm high.
- This entrance enters the building on floor L1.

Reception (Main Reception)

Photos



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- Main Reception is located straight ahead as you enter.
 - The desk is 7m (7yd 1ft) from the lift.
 - The reception area is clearly visible from the entrance.
 - There is step free access to this reception area.
 - The lighting levels in the reception area are medium.
 - The reception desk/counter is high (110cm+).
 - There is a low section of the counter (76cm or below) available.
 - There is a clear knee recess beneath the low/lowered counter.
 - The desk is staffed.
 - There is a hearing assistance system.
 - The type of system is a fixed loop.
 - The hearing assistance system is signed.
 - Staff are trained to use the hearing system.

Getting Around

Photos



1



2



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4



Access

[View](#)

- There is step free access throughout the building via lift(s).
- There are doors in corridors which have to be opened manually.

Getting Around

[View](#)

- There is clear signage for building facilities/areas in the foyer/reception area.
- There is clearly written and pictorial directional signage at key points of circulation routes.
- There is good colour contrast between the walls and floor in all areas.
- The lighting levels are good.
- This building does not play background music.
- There is a hearing assistance system.
- The system is a fixed loop.
- There is a fixed loop located at the main reception and the library reception.
- Staff are trained to use the hearing system.

Eating and Drinking

Photos



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- The following information is for the café.
 - Full table service is not available.
 - Food or drinks are ordered from the service counter.
 - Food or drinks can be brought to the table.
 - Some tables are permanently fixed.
 - No chairs are permanently fixed.
 - Some chairs have armrests.
 - The nearest table is 10m (10yd 2ft) from the lift.
 - The distance between the floor and the lowest table is 33cm (1ft 1in).
 - The distance between the floor and the highest table is 97cm (3ft 2in).
 - The standard height for tables is 73cm.
 - There is ample room for a wheelchair user to manoeuvre.
 - Plastic / takeaway cups are available.
 - Plastic / takeaway cutlery is available.
 - Drinking straws are available.
 - Menus are wall only.
 - Menus are not available in Braille.
 - Menus are not available in large print.
 - Picture menus are not available.

- Menus are clearly written.
- Menus are presented in contrasting colours.
- The type of food served here is hot and cold snacks.

Other Floors

Photos



1



2



3



4

Steps

[View](#)

- The floors which are accessible by stairs are L3, L2, L1, G, 1, 2, 3, 4 and 5.
- The stairs are located to the right as you enter.
- The stairs are approximately 10m from the accessible entrance.
- There are 15+ steps between floors.
- There are manual, heavy, double doors to access the stairwell on all floors.
- The lighting levels are medium.
- The steps are not clearly marked.
- The steps are deep (18cm+).
- The steps do have handrails.
- The steps have a handrail on both sides.
- There is a landing.
- There are similar stairs in the library that access the second and fourth floors. These stairs can only be accessed from the main area of the building on the fourth floor.

Lift (Main Lift)

Photos



1



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- There is a lift for public use.
- The lift is located to the right as you enter.
- The lift is a standard lift.
- The floors which are accessible by this lift are L2, L1, G, 1, 2, 3, 4 and 5.
- Wall mounted information boards are not provided at lift landings.
- The weight limit for the lift is 1000kg.
- The lift is approximately 9m (9yd 2ft) from the accessible entrance.
- Staff do not need to be notified for use of the lift.

- The clear door width is 104cm (3ft 5in).
- The dimensions of the lift are 178cm x 128cm (5ft 10in x 4ft 2in).
- There are not separate entry and exit doors in the lift.
- There is a mirror to aid reversing out of the lift.
- The lift does have a visual floor indicator.
- The lift does have an audible announcer.
- The lift does have a hearing loop system.
- The lift does not have Braille markings.
- The lift does have tactile markings.
- The controls for the lift are within 90cm - 120cm from the floor.
- The lighting level in the lift is medium.

Comments

[View](#)

- There is a similar lift to the left of the one surveyed. This lift accesses all floors, including L3.

Lift (Library Lift)

- There is a lift for public use.
- The lift is located to the left as you exit the main lift.
- The lift is a standard lift.
- The floors which are accessible by this lift are L3, L2, 2, 3, 4 and 5.
- Wall mounted information boards are provided at lift landings.
- The weight limit for the lift is 600kg.
- The lift is approximately 8m (8yd 2ft) from the main lift.
- Staff do not need to be notified for use of the lift.
- The clear door width is 85cm (2ft 9in).
- The dimensions of the lift are 95cm x 147cm (3ft 1in x 4ft 10in).
- There are not separate entry and exit doors in the lift.
- There is not a mirror to aid reversing out of the lift.
- The lift does have a visual floor indicator.
- The lift does have an audible announcer.
- The lift does have a hearing loop system.
- The lift does not have Braille markings.
- The lift does have tactile markings.
- The controls for the lift are within 90cm - 120cm from the floor.
- The lighting level in the lift is medium.

Comments

[View](#)

- Photographs couldn't be taken of this lift at the time of survey.

Reception (Library Reception)

- Library Reception is located to the left as you exit the lift on the fourth floor.
- The desk is 8m (8yd 2ft) from the main lift.
- Clear signage for the reception area is visible from the lift.

- There is step free access to this reception area, via lift.
- The lighting levels in the reception area are medium.
- The reception desk/counter is low (76cm or lower).
- There is a clear knee recess beneath the low/lowered counter.
- The desk is staffed.
- There is not a hearing assistance system.

Comments

[View](#)

- Photographs couldn't be taken of this reception at the time of survey.

Library

Photos



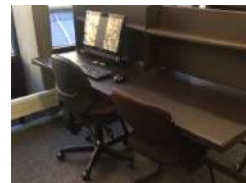
1



2



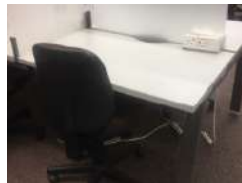
3



4



5



6

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- This library does not have a regular supply of books in Braille.
 - This library does not have a regular supply of books in large print.
 - This library does not have a regular supply of books in audio format.
 - There is not an ordering service.
 - The library does have computers with accessible software.
 - Auxiliary aids are available for computer users.
 - A large text keyboard and height adjustable chair is / are available.

Comments

[View](#)

- There are sliding book shelves available in some areas of the library. This is shown in photograph 1. There is a slight slope used to access these book shelves, shown in photograph 3.

Accessible Toilet (L1)

Photos



1



2

-
- Accessible toilet facilities are available.

Location and Access

[View](#)

- The toilet is for the sole use of disabled people.
- There is pictorial signage on or near the toilet door.
- This accessible toilet is approximately 10m (10yd 2ft) from the accessible entrance.
- The accessible toilet is located to the right as you enter.
- There is level access to this accessible toilet.

Features and Dimensions

[View](#)

- This is a shared toilet.
- A key is not required for the accessible toilet.
- The door opens outwards.
- The door is locked by a lever twist.
- The width of the accessible toilet door is 93cm (3ft 1in).
- The door is light.
- The dimensions of the accessible toilet are 198cm x 178cm (6ft 6in x 5ft 10in).
- There is a clear 150cm x 150cm manoeuvring space in the accessible toilet.
- There is a lateral transfer space.
- As you face the toilet pan the transfer space is on the left.
- The lateral transfer space is 134cm (4ft 5in).
- There is a dropdown rail on the transfer side.
- There is a flush on the transfer side.
- The tap type is lever.
- There is a mixer tap.
- There is an emergency pull cord alarm in the cubicle.
- The emergency pull cord alarm is not fully functional.
- The alarm was out of reach (higher than 10cm (4") from floor) when surveyed.
- Disposal facilities are available in the cubicle.
- There is a/are female sanitary and open waste paper bin disposal units.
- There is a/are coat hook(s).
- The height of the coat hook is 125cm from the floor.

Position of Fixtures

[View](#)

- Wall mounted grab rails are available for the toilet.
- As you face the toilet the wall-mounted grab rails are on the right.
- There is not a shelf within the accessible toilet.
- There is a mirror.
- Mirrors are placed at a lower level or at an angle for ease of use.
- The height of the toilet seat above floor level is 48cm (1ft 7in).
- There is not a hand dryer.
- There is a towel dispenser.
- The towel dispenser can be reached from seated on the toilet.
- The towel dispenser is not placed higher than 100cm (3ft 3in).

- There is a toilet roll holder.
- The toilet roll holder can be reached from seated on the toilet.
- The toilet roll holder is not placed higher than 100cm (3ft 3in).
- There is a wash basin.
- The wash basin can be reached from seated on the toilet.
- The wash basin is not placed higher than 74cm (2ft 5in).
- There is a soap dispenser.
- The soap dispenser can be reached from seated on the toilet.
- The height of the soap dispenser is 97cm.

Colour Contrast and Lighting

[View](#)

- The contrast between the internal door and wall is good.
- The contrast between the external door and wall is good.
- The contrast between the wall-mounted grab rail(s) and wall is good.
- The contrast between the dropdown rail(s) and wall is good.
- The toilet seat colour contrast is poor.
- The contrast between the walls and floor is good.
- The lighting levels are medium.

Comments

[View](#)

- To gain access to the accessible toilet, you must ask at the reception on the ground floor.

Accessible Toilet (Library)

Photos



1



2

- Accessible toilet facilities are available.

Location and Access

[View](#)

- The toilet is not for the sole use of disabled people.
- There is pictorial signage on or near the toilet door.
- This accessible toilet is approximately 10m (10yd 2ft) from the library lift.
- This accessible toilet is located to the left as you exit the library lift on the second floor.
- There is a similar toilet on the 4th floor, to the left as you exit the main lift.
- There is level access to this accessible toilet.

Features and Dimensions

[View](#)

- This is a shared toilet.
- A key is not required for the accessible toilet.
- The door opens outwards.

- The door is locked by a twist lock.
- The width of the accessible toilet door is 90cm (2ft 11in).
- The door is light.
- The dimensions of the accessible toilet are 175cm x 143cm (5ft 9in x 4ft 8in).
- There is not a clear 150cm x 150cm manoeuvring space in the accessible toilet.
- There is a lateral transfer space.
- As you face the toilet pan the transfer space is on the right.
- The lateral transfer space is 100cm (3ft 3in).
- There is a dropdown rail on the transfer side.
- There is a flush on the transfer side.
- The tap type is lever.
- There is a mixer tap.
- There is an emergency pull cord alarm in the cubicle.
- The emergency pull cord alarm is not fully functional.
- The alarm was out of reach (higher than 10cm (4") from floor) when surveyed.
- Disposal facilities are available in the cubicle.
- There is a/are female sanitary and open waste paper bin disposal units.
- There is a/are coat hook(s).
- The height of the coat hook is 140cm from the floor.

Position of Fixtures

[View](#)

- Wall mounted grab rails are available for the toilet.
- As you face the toilet the wall-mounted grab rails are on the left.
- There is not a shelf within the accessible toilet.
- There is not a mirror.
- The height of the toilet seat above floor level is 48cm (1ft 7in).
- There is not a hand dryer.
- There is a towel dispenser.
- The towel dispenser cannot be reached from seated on the toilet.
- The towel dispenser is placed higher than 100cm (3ft 3in).
- The height of the towel dispenser is 130cm (4ft 3in).
- There is a toilet roll holder.
- The toilet roll holder can be reached from seated on the toilet.
- The toilet roll holder is not placed higher than 100cm (3ft 3in).
- There is a wash basin.
- The wash basin can be reached from seated on the toilet.
- The wash basin is not placed higher than 74cm (2ft 5in).
- There is a soap dispenser.
- The soap dispenser can be reached from seated on the toilet.
- The height of the soap dispenser is 120cm.

Colour Contrast and Lighting

[View](#)

- The contrast between the internal door and wall is good.
- The contrast between the external door and wall is good.
- The contrast between the wall-mounted grab rail(s) and wall is good.

- The contrast between the dropdown rail(s) and wall is good.
- The toilet seat colour contrast is good.
- The contrast between the walls and floor is good.
- The lighting levels are medium.

Comments

[View](#)

- To access these toilets, access to the library must be granted as there are turnstiles used to enter the library.

Standard Toilet(s)

Photos



1



2



3

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- There are male and female toilets on the L2 and fifth floors.
 - There are male standard toilets facilities on the ground floor.
 - There are female toilets on the L1 floor.

Standard Toilet Surveyed

[View](#)

- A male standard toilet was surveyed.
- The toilet surveyed is located on the ground floor, to the left as you exit the lift.
- There is step free access to the standard toilet(s) surveyed from the entrance.
- The standard toilet surveyed is approximately 6m from the lift.
- There is a/are cubicle(s) suitable for ambulant disabled people in the standard toilet(s) surveyed.
- There are horizontal grab rails on both sides of the seat and a vertical rail on the right.
- Lighting levels in the standard toilet surveyed are good.

Comments

[View](#)

- There are shared toilets on the fourth floor, in the library.