UNIVERSITY OF LONDON
INTERNATIONAL PROGRAMMES

Programme Regulations 2016–17

Global Diplomacy

MA

Important document – please read
This document contains important information that governs your registration, assessment and programme of study

Contents

Important information regarding the Programme Regulations

About this document

Last revised: 27 April 2016

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

The Programme Regulations are designed and developed by the College of the University of London responsible for the programme and they normally take account of the associated arrangements within the College. Programme Regulations, together with the Programme Handbook, will provide the detailed rules and guidance for your programme of study. Further information about how to use the Programme Regulations and Programme Handbook can be found in the Student Guide.

In addition to Programme Regulations you will have to abide by the General Regulations. These regulations apply to all students registered for a programme of study with the International Academy and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary.

Programme Regulations should be read in conjunction with the General Regulations.

A Glossary provides an explanation of the terms used in this document.

If you have a query about any of the programme information provided please contact us. You should use the *ask a question* tab in the student portal https://my.londoninternational.ac.uk.

To note:

Throughout the Regulations, 'we' 'us' and 'our' mean the University of London; 'you' and 'your' mean the student, or where applicable, all students.

Changes to MA Global Diplomacy Regulations 2016-17

- We have removed the requirement for the examination of e-tivity 6 in each elective module to be completed as a three hour seen written examination. Examination of e-tivity 6 in elective modules will now be in the form of a 4000 – 5000 word essay submitted via Turnitin.

- For February 2016 you will be asked to indicate your preference to be assessed for e-tivity 6 either by a) a seen written examination as outlined in the 2015-16 regulations; or b) submitting an online essay of 4000-5000 words, reflecting the changes which have been incorporated into these regulations. For those of you who are continually registering on the course this choice will remain until you have completed the programme, or elected to switch to the online submission of an essay, as outlined below.

1 Registration

Effective date of registration

1.1

Your effective date for registration will be **1 April** if you register in March/April, or **1 October** if you register in September/October, of the year in which you initially register.

1.2

Your effective date of registration allows you to be examined at the next opportunity:

- August of the same year if you register in April *or*

- February of the following year if you register in October.

Period of registration

See the Programme Specification for the minimum and maximum periods of registration applicable to this programme.

See Glossary for the definition of 'effective date of registration'.

2 Recognition of prior learning and credit transfer

To be read in conjunction with the General Regulations, Section 3.

Accreditation of prior learning

2.1

Within this programme there is no provision for accreditation of prior learning.

Credit transfer

2.2

You may not apply credit from modules completed as part of other qualifications to the MA in Global Diplomacy.

3 Module selection

Appendix A provides details of the programme structures and module titles.

3.1

You may normally only register for one module per study session. Modules are normally run in two sessions throughout the year, each comprising 16-weeks of study. In exceptional circumstances and having shown sufficient progression in the programme, you may apply to the Programme Director to study two modules in one session. The core module, *Global Diplomacy: The Art of Negotiation*, will run in every session. Other modules will run subject to availability.

3.2

You may apply to change your choice of module up to two weeks before the start date for that module. If you have already begun studying the module your application will not be considered.

4 Assessment for the programme

Assessment methods for the MA degree

See Glossary for the definition of 'examination' and 'written paper examination'.

See the website for the list of examination centres.

4.1

Each module for the MA in Global Diplomacy, with the exception of the core module and the Dissertation module, will be assessed by the completion of a 4000 – 5000 word essay submitted through Turnitin to a fixed deadline following a 16 week study session.

4.2

The **Dissertation** module will be assessed by submission of a 1,500 word dissertation proposal and the submission of a written dissertation, of approximately 15,000 words, excluding the bibliography and appendices. The overall mark for the Dissertation will be based on the combined marks for the dissertation and the research proposal, scaled to account for, respectively, 85% and 15% of the overall mark for the module. You are required to complete the four dissertation development stages and submit both elements of assessment to complete the Dissertation module.

4.3

E-tivities must not be longer than the word limits stated in the instructions for the e-tivity:

- The word count does not include footnotes (provided they contain a reference and are not part of the assessment), endnotes, bibliography and figures.

- Tables which contain text will be included in the total word count, whilst tables which contain numerical data will not.

If an assignment exceeds the word limit by the amounts specified below, the Associate Tutors/Course Convenor will implement the following deductions. For **e-tivities 2, 3 and 5** for all subject modules, the following deductions will apply:

Excess length	Mark Deduction
Up to and including 30%	1 mark
More than 30%	The work may be submitted and will be accepted. It will not be marked but will be assigned a mark of 0

For **e-tivity 4** for all subject modules, the **dissertation proposal** and the final **dissertation**, the following schedule of deductions will apply:

Excess Length	Mark Deduction (deductions for dissertation give in parentheses)
Up to and including 10%	1 mark (5 percentage points)
More than 10% up to and including 20%	2 marks (10 percentage points)
More than 20% up to and including 30%	3 marks (15 percentage points)
More than 30%	The work may be submitted and will be accepted. It will not be marked but will be assigned a mark of 0

Submission of e-tivities and the dissertation

4.4

Your completed e-tivities must be submitted via the Online Learning Environment no later than the submission dates given on the module timetables.

4.5

An e-tivity may be submitted late only with the approval of the Programme Director who, in giving permission, will specify the additional period allowed. E-tivities that are submitted late without such permission will be subject to penalties and may be returned unmarked.

4.6

With each e-tivity you must accept the no plagiarism declaration via the online submission procedure to confirm that the completed e-tivity is all your own work (except where the terms of the e-tivity require drawing on the work of others) and that there has been no plagiarism.

4.7

It is your responsibility to retain a copy of your e-tivity in the event of any electronic difficulties in its submission to, or return from, us.

4.8

You are strongly advised to work with your appointed supervisor in the preparation of your **dissertation**. Full details of the responsibility of the supervisor, including the responsibility to review draft chapters, will be supplied as part of your learning materials following registration on the dissertation module.

4.9

If you are submitting a **dissertation** you must submit an electronic copy of the completed dissertation via the Online Learning Environment, to arrive not later than the relevant submission deadline.

4.10

We will provide you with feedback on your submitted examination scripts for each module's examined component.

Dates for examinations

4.11

Timed written examinations take place in August and February each year on a six monthly cycle. Online submission of e-tivity 6 will take place to a fixed deadline following a 16 week study session.

See General Regulations Rules for taking written examinations

5 Number of attempts permitted at an examination

5.1

The maximum number of assessed attempts permitted at e-tivity 4 or e-tivity 6 for each module is **two**. A further resubmission of any other e-tivity may be permitted at the discretion of the Programme Director.

5.2

If you wish to suspend your study of a module we will carry forward the mark for any e-tivity already completed for that module.

5.3

If you submit a **dissertation** that is otherwise adequate but requires minor amendment, the Examiners may require you to make any amendments specified by them and to re-submit the dissertation within a period of **four** weeks, unless otherwise specified by the Examiners. If the dissertation is failed completely, you will be required to submit a new dissertation proposal within a period of **four** weeks. Submission of the final dissertation will be required within a period determined by us, normally within six months of the submission of the new dissertation proposal.

6 Progression within the programme

See [section 4](#) for method of assessment.

6.1

You are required to study the core module, *Global Diplomacy: The Art of Negotiation*, during the first study session following your registration on the programme. Except in exceptional circumstances, you will then be expected to complete the three elective modules during the next three consecutive study sessions. Elective modules are offered subject to availability and may be studied in any order.

6.2

You must attempt and pass e-tivity 6 of a module before being allowed to progress to your next module.

6.3

You must complete e-tivity 6 for a module during the examination period immediately following the conclusion of the study session in which the module was delivered.

6.4

You should attempt each e-tivity for a module. If you sit e-tivity 6 for a module for which you have an incomplete e-tivity record we may determine that you have not completed the module's examination criteria and you will receive no mark for your performance in that component.

6.5

The Dissertation module is presented in four parts, which will follow each of your subject modules, and you must complete each part to pass the dissertation. The fourth and final development stage will include a period of approximately 12 weeks of writing prior to submission.

6.6

You will be expected to submit your dissertation proposal before attempting your third elective module.

Transfer from the Postgraduate Certificate or Postgraduate Diploma

6.7

The Postgraduate Certificate in Global Diplomacy and Postgraduate Diploma in Global Diplomacy are provided as exit awards only, awarded at the discretion of the Board of Examiners and only in circumstances where you are unable to fulfil the criteria for the award of the MA. There is no provision for progression from the Postgraduate Certificate or Postgraduate Diploma to the MA in Global Diplomacy.

7   Schemes of award

7.1

Modules are marked according to the following scales:

Mark range	
70+	Distinction
60-69	Merit
50-59	Pass
0-49	Fail

7.2

To calculate the mark for a subject module, the combined marks for the e-tivities 2, 3, 4 and 5, comprising 30% of the module mark, are added to the mark obtained for the examination of e-tivity 6, scaled to 70%.

The maximum marks available for e-tivities 1 to 5 are as follows:

- E-tivity 1: Access and socialisation – 0

- E-tivity 2: Library information retrieval – 5

- E-tivity 3: Literature critique (directed) – 5

- E-tivity 4: Essay proposal – 15

- E-tivity 5: Literature critique (bespoke) – 5

7.3

In order to pass any module, including the dissertation, you must achieve an overall mark of at least 50%.

7.4

The mark received for a re-submitted e-tivity 6 for all modules will be capped at 50%. The mark received for a resubmitted e-tivity 4 will be capped at 7.5.

7.5

For the Dissertation module, the marks obtained for the dissertation proposal and final written dissertation, appropriately scaled, are combined to produce the overall mark for the module. The final dissertation is marked out of 100 and is scaled to account for 85% of the module grade. The dissertation proposal is marked out of 15 and will account for the remaining 15% of the grade.

7.6

Any marks received for resubmitted dissertations, whether on the same topic or a new topic, will be capped at 50%.

7.7

For the award of the MA in Global Diplomacy, you must have attempted and passed all four modules **and** the Dissertation.

7.8

To calculate the final grade, all modules, with the exception of the Dissertation module, are weighted equally. The Dissertation is double weighted.

7.9

In order to be considered for the award of:

- Merit - you must obtain a mark of 50% or more in each module, a mark of 60% or more for the Dissertation **and** a weighted average mark of 60% across all modules.

- Distinction - you must obtain a mark of 60% or more in each module, a mark of 70% or more for the Dissertation **and** a weighted average of at least 70% across all modules.

See Appendix B for information on how to achieve a particular mark.

7.10

At the discretion of the Board of Examiners and only in circumstances where you are unable to fulfil the criteria for the MA, an exit award may be awarded as follows:

- Postgraduate Certificate in Global Diplomacy for successful completion of two modules;

- Postgraduate Diploma in Global Diplomacy for successful completion of four modules.

Appendix A – Structure of the programmes

A detailed outline of the module syllabus is provided on the CISD courses page

MA in Global Diplomacy

One compulsory core module:

GDM010   The Art of Negotiation

+

Three elective modules chosen from:

GDM110   Diplomatic Systems

GDM115   Muslim Minorities in a Global Context

GDM120   Strategic Studies

GDM125   Global Energy and Climate Policy

GDM130   International Security

GDM135   Global Public Policy

GDM140   International History and International Relations

GDM145   Global Citizenship and Advocacy

GDM150   Global International Organisation: The United Nations in the World

GDM155   International Economics

GDM160   America and the World: US Foreign Policy

GDM170   Sport and Diplomacy

+

One compulsory dissertation module:

GDM200   Dissertation

Appendix B – Assessment criteria

These guidelines reflect the standards of work expected at postgraduate level.

The following criteria will be used in determining the marks awarded for the **examined component** for each module and for the final written **dissertation**. The same criteria will be used in assessing the standard of work achieved for **e-tivity 4 and e-tivity 6** for the subject modules and for the **dissertation proposal**. The marks available for each level for these are given in parentheses:

Distinction 80+ / (15)

A mark of 80+ will fulfil the following criteria:

- very significant ability to plan, organise and execute independently a research project or coursework assignment;
- very significant ability to evaluate literature and theory critically and make informed judgements;
- very high levels of creativity, originality and independence of thought;
- very significant ability to evaluate critically existing methodologies and suggest new approaches to current research or professional practice;
- very significant ability to analyse data critically;
- outstanding levels of accuracy, technical competence, organisation, expression.

Distinction 70-79 / (12-14)

A mark in the range 70-79 will fulfil the following criteria:

- significant ability to plan, organise and execute independently a research project or coursework assignment;
- clear evidence of wide and relevant reading, referencing and an engagement with the conceptual issues;
- capacity to develop a sophisticated and intelligent argument;
- rigorous use and a sophisticated understanding of relevant source materials, balancing appropriately between factual detail and key theoretical issues. Materials are evaluated directly and their assumptions and arguments challenged and/or appraised;
- correct referencing;
- significant ability to analyse data critically;
- original thinking and a willingness to take risks.

Merit 60-69 / (10-11)

A mark in the 60-69 range will fulfil the following criteria:

- ability to plan, organise and execute independently a research project or coursework assignment;
- strong evidence of critical insight and thinking;
- a detailed understanding of the major factual and/or theoretical issues and directly engages with the relevant literature on the topic;
- clear evidence of planning and appropriate choice of sources and methodology with correct referencing;
- ability to analyse data critically;
- capacity to develop a focussed and clear argument and articulate clearly and convincingly a sustained train of logical thought.

Pass 50-59 / (7.5-9)

A mark in the range 50-59 will fulfil the following criteria:

- Ability to plan, organise and execute a research project or coursework assignment;
- a reasonable understanding of the major factual and/or theoretical issues involved;
- evidence of some knowledge of the literature with correct referencing;
- ability to analyse data;
- shows examples of a clear train of thought or argument;
- the text is introduced and concludes appropriately.

Fail 40-49 / (6-7.49)

A Fail will be awarded in cases in which there is:

- limited ability to plan, organise and execute a research project or coursework assignment;
- some awareness and understanding of the literature and of factual or theoretical issues, but with little development;
- limited ability to analyse data;
- incomplete referencing;
- limited ability to present a clear and coherent argument.

Fail 20-39 / (3-5)

A Fail will be awarded in cases in which there is:

- very limited ability to plan, organise and execute a research project or coursework assignment;
- fails to develop a coherent argument that relates to the research project or assignment;
- does not engage with the relevant literature or demonstrate a knowledge of the key issues;
- incomplete referencing;
- contains clear conceptual or factual errors or misunderstandings;
- only fragmentary evidence of critical thought or data analysis.

Fail 0-19 / (0-2)

A Fail will be awarded in cases which:

- no demonstrable ability to plan, organise and execute a research project or coursework assignment;
- little or no knowledge or understanding related to the research project or assignment;
- little or no knowledge of the relevant literature;
- major errors in referencing;
- no evidence of critical thought or data analysis;
- incoherent argument.

The following criteria will be used in determining the marks awarded for e-tivities 2, 3 and 5 for each subject module:

5/5

- Thorough critical analysis of a range of arguments from a wide literature (e.g. considers criticisms and defences of positions discussed and provides a clear and convincing position of own view derived from this discussion)
- Concise and well-structured
- Provides original arguments (e.g. makes original connection to wider academic debates, formulates an innovative criticism/defence)
- Very clear expression

4/5

- Broad understanding of topic
- Refers to relevant wider literature
- Engagement with academic debate on topic
- Well written
- Appropriate structure
- Some critical analysis with arguments (is able to consider criticisms and defences of positions discussed)

3/5

- Relevant answer to topic
- Satisfactory understanding and broadly accurate understanding
- Proper referencing
- Clear expression

2/5

- Limited relevance to topic
- Partial/incomplete understanding
- Unclear expression
- Poor referencing

1/5

- Submitted according to instructions
- Shows basic academic skills such as locating relevant articles through appropriate search tools such Library catalogue
- Errors in understanding
- Absence of analysis

0/5

- Failure to submit in accordance with instructions
- Unable to illustrate basic academic skills in any meaningful capacity.
- Absence of understanding