



**UNIVERSITY
OF LONDON**

Programme Regulations 2019–2020

Global Health Policy

MSc
PGDip
PGCert
and Individual modules

Important document – please read
This document contains important
information that governs your
registration, assessment and
programme of study

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Important information regarding the Programme Regulations

Last revised 07 May 2019

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

These Programme Regulations are designed and developed by the London School of Hygiene and Tropical Medicine (LSHTM) which is responsible for the academic direction of the programme. The regulations take account of any associated arrangements at LSHTM Programme Regulations, together with the [Programme Handbook](#), will provide the detailed rules and guidance for your programme of study.

In addition to Programme Regulations you will have to abide by the [General Regulations](#). These regulations apply to all students registered for a programme of study with the University of London and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary. Programme Regulations should be read in conjunction with the General Regulations.

The relevant General Regulations and the Programme Regulations relating to your registration with us are for the current year and not the year in which you initially registered.

On all matters where the regulations are to be interpreted, or are silent, our decision will be final.

Further information about your programme of study is outlined in the Programme Specification which is available on the relevant Courses page of the website. The Programme Specification gives a broad overview of the structure and content of the programme as well as the learning outcomes students will achieve as they progress.

Terminology

The following language is specific to the Global Health Policy programmes:

Modules: Individual units of the programme are called modules. Each module is a self-contained, formally structured learning experience with a coherent and explicit set of learning outcomes and assessment criteria. Throughout the Regulations, 'we' 'us' and 'our' mean the University of London; 'you' and 'your' mean the student, or where applicable, all students.

If you have a query about any of the programme information provided please contact us. You should use the 'ask a question' tab in the [student portal](#).

Changes to Global Health Policy Regulations 2019-2020

The Scheme of Award has been amended so from 2019–2020 the Consider Distinction range has risen from 4.0 – 4.29 to 4.15 – 4.29 (see [Section 8](#): Scheme of award)

1 Structure of the programmes

[\[Appendix A\]](#) gives the structure of the programmes.

Qualifications

1.1

The following qualifications are awarded under the **Global Health Policy** programme:

- MSc Global Health Policy
- Postgraduate Diploma Global Health Policy (PGDip)
- Postgraduate Certificate Global Health Policy (PGCert)

Qualification structure

1.2

The **MSc Global Health Policy** consists of:

- Four compulsory GHM1 modules; and either
- Five elective modules selected from a list of options and the Project (GHM 300); or
- Eight elective modules selected from a list of options

1.2

The **PGDip Global Health Policy** consists of:

- Four compulsory GHM1 modules; and
- Four elective modules selected from a list of options

1.3

The **PGCert Global Health Policy** consists of:

- Four compulsory GHM1 modules

1.4

The Programme Director has the right to consider the suitability of your chosen modules for the MSc degree and PGDip and, with stated reason, may restrict your chosen options.

1.5

If you have registered for an elective module but have not attempted the assessed assignment or unseen written examination for that module, or have obtained a fail grade for the module overall at the first attempt, you may apply to change to another elective module. (If you fail the module overall at a second attempt you will not be allowed to change to another option.) If you apply to change module(s) and have entered either element of examination for the elective module concerned, you will not be able to change until after the results have been published. Up to three elective modules (45 credits) only may be changed in this way. If you change your choice of elective module(s) you will be required to pay the full fee for the newly chosen module.

1.6

If you are an MSc student registered for the Project (GHM 300) you may switch to three elective modules instead of the project option *before* your project proposal has been formally approved and no extra fees will be payable.

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Once registered for the Project (GHM 300) you may withdraw and switch to three elective modules after the project proposal has been formally approved (i.e. either before the final project report is submitted for examination or if the project report has been failed at the first attempt) but will have to pay the full elective module fee for each new module.

If you fail the Project module examination at a second attempt you will not be permitted to change to elective modules in place of the failed Project module and will therefore have failed the MSc.

Individual modules

1.7

You may apply to register for one or more individual modules as a stand-alone module, instead of registering for the MSc, PGDip or PGCert Global Health Policy.

1.8

The following modules are available as individual modules:

| | |
|--------|--|
| GHM101 | The economics of global health policy |
| GHM102 | The politics of global health policy |
| GHM103 | Environmental change and global health policy |
| GHM104 | Issues in global health policy |
| GHM201 | Health systems |
| GHM202 | Fundamentals of global mental health |
| GHM203 | Research design and methods for the analysis of global health policy |
| GHM204 | Law and global health policy |

1.9

Some modules will require you to have prior knowledge or experience in a particular subject area before you study the module. Information on such prerequisites is given in the [individual module specifications](#).

1.10

Successful completion by formal assessment of an individual module may be taken into account for credit towards the MSc, PGDip or PGCert. If you transfer your registration from an individual module to the MSc, PGDip or PGCert, you must meet the rules of progression for that qualification.

Blended learning

1.11

Blended Learning study enables you to combine distance learning with a period of full-time study at the London School of Hygiene & Tropical Medicine. If you registered for either the MSc degree or the PGDip and have been allowed to proceed to the elective modules you may study up to two elective modules at the London School of Hygiene & Tropical Medicine in place of distance learning modules. There will be restrictions on the choice of elective modules available for Blended Learning study, the period of time in which the study of these modules must be completed and the number of students who can register for Blended Learning study each year. Modules studied by Blended Learning are subject to the London School of Hygiene and Tropical Medicine (LSHTM) regulations.

Details related to Blended Learning study are set out in the Guidelines for Blended Learning, found on the [LSHTM website](#), under the 'How you study' tab.

2 Registration

Effective date of registration

2.1

Your effective date of registration will be 1 September (for the MSc, PGDip, PGCert and for individual modules).

Period of registration

2.2

The minimum and maximum periods of registration, from your effective date of registration, are:

| | Minimum | Maximum |
|--------------------|-----------|------------|
| MSc | Two years | Five years |
| PGDip | Two years | Five years |
| PGCert | One year | Five years |
| Individual modules | One year | Two years |

2.3

If you are registered for individual modules and have been permitted to transfer from an individual module to the PGCert Global Health Policy, PGDip Global Health Policy or the MSc Global Health Policy, you will be given a new period of registration beginning from the year that you register on the PGCert, PGDip or MSc Global Health Policy. The maximum period of registration will be the same for all students registered for the same programme.

2.4

If you are registered for the PGCert Global Health Policy or the PGDip and progress respectively to the PGDip or MSc Global Health Policy, you **will not** be issued a new period of registration, your registration will continue from the year that you first registered on the PGCert Global Health Policy. The maximum period of registration will be the same for all students registered for the same programme.

3 Recognition of prior learning and credit transfer

To be read in conjunction with the [General Regulations](#), Section 3.

Recognition of prior learning

3.1

Where prior learning is recognised, the decision to award credit (known as Recognition of prior learning (RPL)) shall be made by an academic appointed by the Programme Director.

3.2

Applications for RPL can only be made at the point of entry to the programme and will only apply to specific modules up to a maximum number of credits.

Further information on the RPL policy can be found on the [LSHTM website](#).

Credit transfer

3.5

Credit transfer for a module previously studied at LSHTM may be considered for the MSc, PGDip or the PGCert. All applications for credit transfer and recognition of prior learning will be considered on a discretionary case-by-case basis.

4 Assessment for the programme

4.1

GHM1 modules will be assessed by a timed unseen written examination, with the exception of GHM104 which is assessed by a timed unseen written examination and an assessed assignment weighted at 70:30.

4.2

Elective modules with the exception of CTM203, EPM101, GHM201, GHM202, GHM203 and GHM300 (Project) will be assessed by a timed unseen written examination and/or one or more assessed assignment(s).

4.3

Elective modules CTM203, GHM202 and GHM203 will be assessed by two assessed assignments weighted at 30:70. Elective module EPM101 will be assessed by one unseen written examination. GHM201 will be assessed by two assessed assignments weighted at 50:50.

4.4

The Project (MSc only) will be assessed by submission of one written report of up to 10,000 words.

4.5

Where the assessment for a module comprises a timed written examination and/or assessed assignment(s) you are expected to submit all the assessed assignment(s) and sit the unseen written examination for that module in the same academic year.

4.6

If you attempt only one element of the assessment for a module in a given academic year you may be permitted to carry forward the grade awarded for the element attempted for one year only. The Board of Examiners will decide if you may carry over individual element grades for longer than one year.

4.7

Assessed assignments, essays, projects, reports, dissertations and other similar work must be your own work and must be written without the assistance of other people, except where you are allowed to work in a group and submit a joint piece of work. When you submit a piece of group work, all students working in the group must submit a declaration confirming the nature of their contribution to the work.

Date of examinations

4.8

Timed unseen written examinations normally take place in June each year.

See the website for the list of [examination centres](#).

4.9

You must submit all assessed module assignments by the deadlines given in the Module Specification Documents. Assessed assignments must be submitted electronically (unless otherwise specified in the assignment guidelines).

Extensions to assignment deadlines will only be given in [extenuating circumstances](#), and will only be considered on application to the LSHTM Extenuating Circumstances Committee before the deadline.

4.10

An assessed assignment received after the deadline without an agreed extension, will either be downgraded or will not be marked.

4.11

An initial proposal must be submitted for approval of the Project. Full details about how to submit the project proposal and other project report stages and deadlines for submission, including word limit and format requirements, are included in the Project Guidelines.

Extensions to the project proposal and project report submission deadlines may only be given where there are extenuating circumstances and will only be considered if you have written to the Project Organiser or, in the case of the final project report, on application to the LSHTM Extenuating Circumstances Committee, before the deadline. A project report received after the deadline, without an agreed extension will either be subject to a grading penalty (which may include a zero (0) grade) or not be marked.

Materials and aids allowed in the examination room

4.12

Pre-programmable calculators may be used (see the 'Permitted materials list' that will accompany your 'Notice to candidates').

See [General Regulations](#) Rules for taking written examinations.

5 Number of attempts permitted at an assessment

5.1

The maximum number of attempts permitted at any assessed assignment or unseen written examination is two. If you fail a module at the first attempt, you will be allowed to make a second attempt (resit). Extenuating circumstances may be taken into account, which may allow for more attempts.

5.2

If you fail a module which is assessed by two or more elements of assessment (unseen written examination and/or one or more assessed assignments), you will normally have to resit at least one element of the module assessment, but may have to resit both or all elements.

5.3

If you fail an elective module which is assessed by two or more elements of assessment (unseen written examination and/or one or more assessed assignments), having passed one element but not the other, you may only resit the failed element.

5.4

If you resit the assessed assignment element of a module assessment you will be required to submit a fresh assignment in answer to a new question or assignment topic.

Project module (GHM 300)

5.5

If your project proposal has been approved and you enter to be assessed in the Project module (GHM 300) you must submit the final report before the annual stated submission deadline in the same academic year. If you do not submit the report before the annual deadline (or within an agreed extension deadline) the report will not be accepted for marking that year. You may submit your report the following year, again before the annual stated submission deadline of the new academic year. If you plan to submit your project report the following year you must ensure that you have registered for the project module that year and that you have entered to be assessed in the Project module (GHM 300). Your project will need to comply with any changes in guidelines that apply for the year submitted. Extensions to the project submission deadline may only be granted where there are mitigating (extenuating) circumstances and if requested prior to the submission deadline.

5.6

If you fail the Project module at the first attempt, the Board of Examiners will decide whether you should:

- a) revise and resubmit the failed project within a timescale determined by the Board of Examiners, or
- b) collect new data and revise/update the project, and resubmit at a subsequent assessment; or
- c) make a fresh application for approval of a topic and offer a new report, at a subsequent assessment.

If you carry out (b) or (c) above you must re-register to resit the Project module and pay the usual Project resit fee. Once either of (a) (b) or (c) has been carried out, no further attempt at the Project may be made.

More details about [mitigating \(extenuating\) circumstances](#) can be found on the [webpage](#) and in the [General Regulations](#).

6 Assessment offences and penalties

See [section 4](#) for method of assessment.

6.1

Penalties may be applied to assessed work that does not comply with requirements given in programme materials or is not submitted by the stated deadlines. You should check the requirements given for individual assessed assignments and the project report on the LSHTM Virtual Learning Environment. Penalties such as grade reductions (including reduction to a fail grade) may apply for work that is late, over-length, of poor academic quality, or in cases of proven plagiarism.

6.2

All project work must abide by the ethical requirements of the London School of Hygiene & Tropical Medicine and any involved external organisations. It is your responsibility to seek the approval needed from external organisations. If your work needs ethical approval you must receive approval before beginning those elements of the project. If you fail to gain the right ethical approval or breach the terms of your original ethical approval submission penalties will be applied to your work (details are given in the Project Guidelines). Penalties may be set by the LSHTM Faculty Taught Programme Director and the Programme Director under delegated authority from the relevant Exam

Board and in consultation with a nominated member of the London School of Hygiene & Tropical Medicine's Ethics Committee.

7 Progression within the programme

MSc Global Health Policy

7.1

You may choose to study and be assessed in a maximum of four GHM1 modules (not including resits). You must **successfully** complete a minimum of **three** GHM1 modules to be permitted to progress to elective module studies whilst you complete your remaining GHM1 module. You may study the remaining GHM1 module and eight elective modules in the same academic year (including the Project module (GHM 300)). This is the pattern of study that you ought to follow if you wish to complete your studies within two academic years. Resit attempts may be made in addition to the maximum number of modules stated above.

7.2

You are recommended to register for the Project module in the penultimate or final year of study.

PGDip Global Health Policy

7.3

If you have registered for the PGDip you may choose to study and be assessed in a maximum of four GHM1 modules (not including resits). Upon **successful** completion of **three** GHM1 modules you may be permitted to progress to elective module studies whilst you complete the remaining GHM1 module. You may study and be assessed in the remaining GHM1 module in the same year as up to four elective modules. Resit attempts may be made in addition to the maximum number of modules stated above.

Progression to elective module studies (PGDip and MSc only)

7.4

To proceed to the elective modules and/or the Project module (MSc only) you must successfully complete a minimum of **three** GHM1 modules with a minimum Grade Point Average (GPA) of 2.00.

PGCert Global Health Policy

7.5

If you are registered for the PGCert you may choose to study and be assessed in a minimum of one and a maximum of four GHM1 modules in any one year.

8 Scheme of award

8.1

The programmes of Global Health Policy are marked on the following scale:

| Award GPA | Classification |
|------------------|-----------------------|
| 2.00 - 3.84 | Pass |
| 3.70 – 3.84 | Consider merit |
| 3.85 – 4.29 | Merit |
| 4.15 - 4.29 | Consider distinction |
| 4.30 - 5.00 | Distinction |

8.2

The Board of Examiners will make a decision on the final qualification classification once the criteria for that qualification have been met. Once you have met the criteria for the qualification on which you are registered, you will not be allowed to resit any failed modules or substitute any failed modules with other modules.

8.3

All written examinations, assessed module assignments and the project report (MSc only) will be marked and grades combined according to the Assessment and Award Scheme on the [LSHTM VLE](#).

8.4

The final outcome of the award of MSc, PGDip and of the PGCert is decided as set out in the Assessment and Award Scheme on the [LSHTM VLE](#).

8.5

The final qualification classification will be based on the final award GPA, which will be calculated as set out in the Assessment and Award Scheme on the [LSHTM VLE](#).

8.6

In order to be awarded the MSc, PGDip or PGCert you must satisfy the Examiners in the assessment for all the necessary components of the qualification.

Exit qualifications

8.7

If you registered for the PGDip Global Health Policy or MSc Global Health Policy, an exit qualification (i.e. a related certificate or diploma) may be granted to you if you either do not complete, or withdraw early from, the programme you are currently registered on provided that you have fully met the requirements for an exit qualification.

The award of the PGCert Global Health Policy or PGDip Global Health Policy will be with effect from the year in which you successfully completed all components for that qualification.

Receiving related qualifications

8.8

If you successfully complete the formal assessment of individual modules, you may apply to receive a related qualification provided that you meet the requirements for that qualification and apply within three years of the successful completion of the relevant modules.

9 Transfer of registration

Transfer of registration from the PGCert or PGDip Global Health Policy to the MSc Global Health Policy

9.1

To transfer registration from the PGCert or PGDip to the MSc, you must successfully complete three GHM1 modules (with a GPA of at least 2.00).

9.2

If you have been awarded a PGCert or PGDip you must give up your Certificate or Diploma to us if you later wish to progress on to the MSc degree.

Progression from the PGCert Global Health Policy to the PGDip Global Health Policy

9.3

To transfer registration from the PGCert to the PGDip, you must successfully complete three GHM1 modules (with a GPA of at least 2.00).

9.4

If you have been awarded a PGCert you must give up your certificate to us if you later wish to progress on to the PGDip.

Progression and transfer of registration from an individual module

9.5

If you wish to progress from an individual module and register for the PGCert, PGDip or MSc Global Health Policy, you must follow the sequence of modules given within the individual programme structures in [Appendix A](#). Advice on the previous knowledge you are expected to have to undertake a particular module is also given within the [module specifications](#).

Appendix A – Structure of the programmes

All module specifications can be found on the [course page](#), under the structure tab.

PGCert Global Health Policy

Four compulsory core modules (60 credits in total)

| | |
|--------|--|
| GHM101 | The economics of global health policy [15 credits] |
| GHM102 | The politics of global health policy [15 credits] |
| GHM103 | Environmental change and global health policy [15 credits] |
| GHM104 | Issues in global health policy [15 credits] |

PGDip Global Health Policy

Four compulsory core modules (60 credits in total)

| | |
|--------|--|
| GHM101 | The economics of global health policy [15 credits] |
| GHM102 | The politics of global health policy [15 credits] |
| GHM103 | Environmental change and global health policy [15 credits] |
| GHM104 | Issues in global health policy [15 credits] |

+

Four elective modules (60 credits in total) selected from the list of options below.

Up to two LSHTM in-house modules via the blended learning study option may be chosen in place of up to two of the elective modules, subject to module restrictions.

MSc Global Health Policy

Four compulsory core modules (60 credits in total)

| | |
|--------|--|
| GHM101 | The economics of global health policy [15 credits] |
| GHM102 | The politics of global health policy [15 credits] |
| GHM103 | Environmental change and global health policy [15 credits] |
| GHM104 | Issues in global health policy [15 credits] |

+

Either

- **Five elective modules (75 credits in total)** selected from the list of options below

and

- **GHM300 Project (45 credits)**

Or

- **Eight elective modules (120 credits in total)** selected from the list of options below.

Up to two LSHTM in-house modules via the blended learning study option may be chosen in place of up to two of the elective modules, subject to module restrictions.

Elective modules

CTM2

| | |
|--------|---|
| CTM203 | Project management and research coordination [15 credits] |
|--------|---|

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CTM204 Regulatory affairs, good clinical practice and ethics [15 credits]

CTM205 Data management [15 credits]

EPM1

EPM101 Fundamentals of epidemiology [15 credits]

EPM3

EPM307 Global epidemiology of non-communicable diseases [15 credits]

GHM2

GHM201 Health systems [15 credits]

GHM202 Global mental health [15 credits]

GHM203 Research design and methods for the analysis of global health policy [15 credits]

GHM204 Law and global health policy [15 credits]

IDM2

IDM202 Nutrition and infection [15 credits]

IDM213 Immunology of infection and vaccines [15 credits]

IDM3

IDM301 Epidemiology and control of infectious diseases in developing countries [15 credits]

IDM5

IDM501 HIV [15 credits]

IDM502 Tuberculosis [15 credits]

IDM503 Malaria [15 credits]

PHM2

PHM201 Analytical models for decision making [15 credits]

PHM205 Environmental epidemiology [15 credits]

PHM207 Health care evaluation [15 credits]

PHM211 Medical anthropology in public health [15 credits]

PHM213 Principles and practice of health promotion [15 credits]

PHM214 Conflict and health [15 credits]

PHM215 History and health [15 credits]

PHM218 Applied communicable disease control [15 credits]

Important Notes:

- You must check individual module specifications prior to registration as modules may have specific knowledge prerequisites. In particular, the EPM307 module requires you to have previously studied EPM101 and have knowledge of basic statistics and practical epidemiological concepts prior to studying EPM307 (copies of EPM102 *Statistics for Epidemiology* and EPM103 *Practical Epidemiology* are provided). Many of the IDM modules require you to have prior

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knowledge of basic biochemistry, cell biology, genetics and immunology in order to be able to work through and benefit fully from the module.

- Some modules have been withdrawn from study and replaced with updated versions. You may not register for or study some current modules if you have already been awarded credits and a grade for an equivalent withdrawn module - see Appendix A1.
- Recommendations for the sequence of study modules can be found in the GHM Student Handbook.
- The module codes precede the module titles and these numbers should be used when completing examination entry forms.
- Not all elective modules will necessarily be available every year.

Appendix A1 – Module restrictions

Some modules have been withdrawn from study and replaced with updated versions. You may not register for or study the following currently available modules if you have already been awarded credits and a grade for the equivalent withdrawn module as follows:

| Module currently available: | Previous module withdrawn: |
|---|--|
| These may be credited towards the PG Diploma/MSc Global Health Policy: | |
| EPM307 Global epidemiology of non-communicable diseases | EPM303 Epidemiology of non-communicable diseases |
| PHM218 Applied communicable disease control | PHM202 Communicable disease control |