

Terms and Conditions for the University of London United Nations High Commissioner for Refugees (UNHCR) Bursary:

Last Updated: 16 October 2020

The following terms and conditions apply to your University of London United Nations High Commissioner for Refugees (UNHCR) Bursary:

1. To be eligible for the UNHCR Bursary, you must be an eligible current staff member of the UNHCR. For the purposes of this UNHCR Bursary, this means eligible employees of UNHCR and members of the affiliate workforce of UNHCR who meet UoL entry requirements. A member of the affiliate workforce of UNHCR means an individual, other than an employee of UNHCR, with a working relationship with UNHCR, including but not limited to individual consultants or contractors, United Nations Volunteers, deployees, and interns.
2. The UNHCR Bursary is only available for the University of London MA Refugee Protection and Forced Migration Studies programme offered via distance learning.
3. You will not be considered for the UNHCR Bursary until you have been given an offer for the University of London MA Refugee Protection and Forced Migration Studies distance learning programme.
4. If you request the UNHCR Bursary past the deadline for the current session, we cannot award you the UNHCR Bursary. However you can request the UNHCR Bursary for the next academic session provided the bursary is still available, and if you are permitted to defer your registration until the next session.
5. You cannot be considered for the UNHCR Bursary if you are a currently registered student.
6. The Bursary can be applied against course module fees. It cannot be applied to application fees, standalone registration or continuing registration fees, recognition of prior learning fees, module continuation fees, extension of registration fees, examination entry fees (including examination entry resit fees), examination centre fees or examination rechecks, examination resit fees, coursework resubmission fees, dissertation resubmission fees, dissertation second deferral fees, nor against fees not charged directly by University of London such as fees charged by University of London Recognised Teaching Centres.
7. The UNHCR Bursary value is 10% of the applicable programme fee deducted from your total fees and can be applied if you chose the 'pay as go' option, or if you select to pay your full course fee.
8. The UNHCR Bursary may be awarded in addition to other scholarships and funding, but it cannot be used in conjunction with any other University of London bursary or scholarships.
9. UNHCR Bursaries may be reviewed on an annual basis and cannot be transferred to another individual.
10. Students awarded an UNHCR Bursary but who subsequently withdraw from their course of studies will no longer be eligible for the UNHCR Bursary.
11. Students who take a break in their studies will continue to be eligible for the UNHCR Bursary provided that they complete their degree in the permitted timescales and pay any relevant fees.
12. The UNHCR Bursary is only valid for registrations from 2019/20 academic year onwards. The UNHCR Bursary cannot be retroactively applied to studies before this academic year.
13. The UNHCR Bursary will be valid for the maximum period of registration for your programme.
14. The University reserves the right to terminate the UNHCR Bursary if you are found to have omitted key information or have provided untrue, inaccurate, incomplete or fraudulent information on your application form or in any additional information provided to the University and used in the determination of the award of your UNHCR Bursary.

15. You agree to abide by the rules and regulations of the University of London. If you do not abide by these rules and regulations, or if you do not meet the requirements (including the academic requirements) to continue or complete the MA Refugee Protection and Forced Migration distance learning course, the University reserves the right to withdraw the UNHCR Bursary with immediate effect.
16. You undertake to use your best efforts to fulfil the academic requirements of the MA Refugee Protection and Forced Migration Studies distance learning course.
17. By agreeing to these Terms and Conditions, you are giving the University the right to hold and process your personal data, including some special category personal data (such as health-related data). The University will process this personal data (including any personal data provided as part of participation in a marketing related activity and/or event) as set out in the Bursary Privacy Notice below (Annex 1).
18. The University of London and any relevant Member Institutions are separate legal entities. In accepting the UNHCR Bursary you agree to the sharing of your personal data between the University and a Member Institution (where relevant) for the purposes of the management of your UNHCR Bursary.
19. Each of the clauses of these Terms and Conditions operate separately. If a clause or any part of a clause is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of these Terms and Conditions which shall remain in full force and effect.
20. These Terms and Conditions constitute the entire agreement between you and the University in relation to the UNHCR Bursary. All previous agreements, arrangements and understandings between you and the University relating to the UNHCR Bursary, whether written or oral, shall have no legal effect unless expressly set out in these Terms and Conditions.
21. If the University fails to insist that you perform any of your obligations under these Terms and Conditions, or if the University does not enforce its rights against you, or if the University delays in doing so, that will not mean that the University has waived its rights against you and that will not mean that you do not have to comply with those obligations. If the University waives a default by you of the UNHCR Bursary, the University will only do so in writing, and that will not mean that it will automatically waive any later default by you.
22. These are the Terms and Conditions between you and the University. No other person shall have any rights to enforce any of the terms of these Terms and Conditions.
23. These Terms and Conditions, and any matters arising out of or in relation to these Terms and Conditions, are governed and construed in accordance with English law. The parties agree to submit to the exclusive jurisdiction of the English courts to settle any dispute or claim arising out of or in relation to these Terms and Conditions.

Annex 1 – UNHCR Bursary Privacy Notice

As a student of the University of London, you will be subject to our student privacy notice, which can be viewed at the following link <https://london.ac.uk/about-us/how-university-run/policies/data-protection>. This annexe to the bursary agreement explains how we manage your personal data as a UNHCR bursary holder.

What data are we collecting?

On application

In addition to your standard registration data, we will collect the following information in relation to your bursary when you register:

- Evidence of your UNHCR employee or affiliate worker status; and/or
- Confirmation from UNHCR to verify your employee or affiliate worker status and bursary eligibility

Why are we using it?

Administering your bursary

We are collecting and storing your information in order to fulfil your 'contract' as a bursary holder.

Reporting

The University carries out statistical reporting on many aspects of its courses, to help plan and evaluate. In order to support our legitimate interest to evaluate the bursary, we will collect reporting information on the bursary holders and their progression.

Marketing material

The University may ask you as a bursary holder to take part in marketing related activities and/or events to promote and share your experiences of the UNCHR Bursary. Examples of typical activities and/or events may include participating in an interview, providing a profile for the University website or prospectus or attending an open day or induction event.

Who will we give this data to?

Reporting to UNHCR

Your application will be counted in aggregated statistics provided to UNHCR to monitor take-up of the bursary. This reporting will not identify you or affect your studies.

How long will we keep your data for?

The bursary information will be kept as part of your student record and will be retained for six years after your graduation. The reporting and statistics may be kept for longer but these statistics will not identify you or affect you in any way.

How can I find out more about Data Protection at the University?

You can find out more about your rights under data protection law, as well as our policies and the contact details of our Data Protection Officer, at the following link: <https://london.ac.uk/about-us/how-university-run/policies/data-protection>